



Qala Local Council

Annual Budget

2013

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1.0 Overview and Summary (cont.)

Income

For the financial year 2013, the Local Council is being allocated from the Central Government the amount of €255,528. The Council is assuming that it will obtain €1,000 from tender document charges, €1,000 from water services reinstatement works, €4,000 from permits, €4,000 from sponsorships for expenses incurred for the organisation of the Qala International Folk Festival 2013, €163 grant for branch library, €7,500 grant for the restoration of St Anthony's Battery, €200,547 from 313 and 323 EU Rural Funds and €300 from bank interest. Also the funds at bank left from the previous year is going to be carried over for the financial year 2013.

Expenditure**Personal Emoluments**

The Local Council is allocating the average amount of €50,174.38 for Personal Emoluments. This amount covers the Mayor's Allowance, Executive Secretary's salary, Clerk's salary, bonuses, income supplements & social security contributions.

Operations and Maintenance

The Local Council is allocating the average amount of €152,800 for Operations and Maintenance. This amount consists of the following:

The average amount of €5,500 for telephone, fax, water and electricity expenses.

For materials and supplies the Local Council is allocating an average amount of €300.

€21,000 is being allocated for repair and upkeep which includes repairs of streets and pavements, repairs of walkways, repairs of road signs and markings, repairs of office furniture and equipment, repairs of plant and equipment, sundry repairs, council property repairs, bus shelter repairs and other repairs and upkeep.

As for rent, lease for the administration and use of government property by the Qala Local Council which include St Anthony's Battery, a site at Imgarr Road (*Grunju* area) of which part has been developed into a leisure park and the remaining part is to be developed into a sports and recreation park, a site at Bishop Mikiel Buttigieg Street which has been developed into a Civic Centre which includes the Local Council's Administrative Offices and premises at 28th April 1688 Street which is to be transferred into a Folklore Museum, the Council is allocating the average amount of €3,900.

The average amount of €400 is being allocated for national/international memberships.

For office services the Local Council is allocating the average amount of €2,500. This includes printing, stationery, subscriptions, couriers, documentation, postage and other office services.

The average amount of €1,200 is being allocated for transport expenses.

The average amount of €1,000 is being allocated for travelling expenses.

The average amount of €2,300 is being allocated for information services, which includes public relations expenses, advertising, publications, publication of the Council newsletter, sponsorships, fairs and exhibitions expenses and library expenses.

The average amount of €80,000 is being allocated for contractual services. This amount includes lease of equipment, insurance premiums, bank charges, mixed waste collection, waste separation collection, collection of bulky refuse, provision and emptying of two open skips, hire and emptying of separation bins, storage and transportation of Council tools, street sweeping and cleaning, cleaning and maintenance of public conveniences, cleaning and maintenance of parks/gardens, cleaning and maintenance of soft areas (verges), cleaning of Council premises, other cleaning services, street lighting and maintenance services, local enforcement expenditure and other contractual services.

For professional services the Council is allocating the sum of €6,500.

1.0 Overview and Summary (cont.)

€100 for training expenses.

The average amount of €28,000 is being allocated for community and hospitality which includes, entertainment, conference expenses, visits by foreign dignitaries or delegations (town twinning project), other hospitality costs, annual general meeting expenses, social and cultural events, community services and donations.

The average amount of €100 is being allocated for incidental expenses.

Capital Expenditure

The Council is allocating the average amount of €267,020 for Capital Expenditure. This amount consists of the following:

The average amount of €1,000 is being allocated for construction works.

The average amount of €500 is being allocated for office furniture and fittings, whilst another €1,700 is being allocated for office equipment.

The average amount of €300 is being allocated for plant and equipment.

The average amount of €66,473 is being allocated for resurfacing of streets.

The average amount of €200,547 is being allocated for the Sports and Recreation Park and Heritage Trail

Clint Camilleri
Mayor

Marcia Borg
Executive Secretary

2.0 Estimates of Income and Expenditure**2.1 Consolidated Estimates of Income and Expenditure**

ACCT NO.	DESCRIPTION	a	b	c	c-a/a-c	c-b/b-c
		BUDGET 2012 €	ACTUAL 2012 €	BUDGET 2013 €	VAR BUD-BUD €	VAR BUD-ACT €
2	Income					
0000	Government	285,967.00	266,900.01	463,575.00	177,608.00	196,674.99
0020	Bye-laws	14,000.00	18,471.83	10,163.00	(3,837.00)	(8,308.83)
0090	Investment	300.00	267.06	300.00		32.94
	TOTAL	300,267.00	285,638.90	474,038.00	173,771.00	188,399.10
1	Expenditure					
1000	Personal emoluments	48,090.00	52,736.67	50,714.38	(2,624.38)	2,022.29
2000	Operations and maintenance	161,470.00	136,339.73	152,800.00	8,670.00	(16,460.27)
7000	Capital Expenditure	90,700.00	76,302.14	270,520.00	(179,820.00)	(194,217.86)
	TOTAL	300,260.00	265,378.54	474,034.38	(173,774.38)	(208,655.84)
	Balance	7.00	20,260.36	3.62	(3.38)	(20,256.74)

*Estimates of Income and Expenditure (cont.)***2.2 Detailed Estimates of Income**

ACCT NO.	DESCRIPTION	a	b	c	c-a	c-b
		BUDGET 2012 (€)	ACTUAL 2012 (€)	BUDGET 2013 (€)	VAR BUD-BUD (€)	VAR BUD-ACT (€)
2	Income					
0000	Government					
0001	Annual	255,967.00	255,967.52	255,528.00	(439.00)	(439.52)
0002	Supplementary					
0003	Special needs					
0004	Public/government entities		10,932.49			(10,932.49)
0015	Other	30,000.00		208,047.00	178,047.00	208,047.00
		285,967.00	266,900.01	463,575.00	177,608.00	196,674.99
0020	Bye-Laws					
0021	Community Services	10,000.00	11,835.26	4,163.00	(5,837.00)	(7,672.26)
0036	Contravention of bye-laws					
0056	Contributions and donations					
0066	General	4,000.00	6,636.57	6,000.00	2,000.00	(636.57)
		14,000.00	18,471.83	10,163.00	(3,837.00)	(8,308.83)
0090	Investment					
0091	Bank interest	300.00	267.06	300.00		32.94
0096	Government securities					
		300.00	267.06	300.00		32.94
TOTAL		300,267.00	285,638.90	474,038.00	173,771.00	188,399.10

*Estimates of Income and Expenditure (cont.)***2.3 Detailed Estimates of Expenditure**

ACCT NO.	DESCRIPTION	a		c	a-c		b-c	
		BUDGET	ACTUAL	BUDGET	VAR	VAR	BUD-BUD	BUD-ACT
		2012	2012	2013	BUD-BUD	BUD-ACT	€	€
		€	€	€	€	€	€	€
1	Expenditure							
1000	Personal Emoluments							
1100	Mayor's allowance	6,000.00	5,317.65	6,703.50	(703.50)	(1,385.85)		
1200	Employee salaries and wages	30,000.00	34,787.00	31,200.00	(1,200.00)	3,587.00		
1300	Bonuses	2,500.00	2,490.65	2,747.50	(247.50)	(256.85)		
1400	Income supplements	490.00	484.52	363.38	126.62	121.14		
1500	Social Security contributions	2,700.00	3,256.85	3,300.00	(600.00)	(43.15)		
1600	Allowances	6,400.00	6,400.00	6,400.00				
1700	Overtime							
		48,090.00	52,736.67	50,714.38	(2,624.38)	2,022.29		
2000	Operations and maintenance							
2100	Utilities	4,500.00	5,382.06	5,500.00	(1,000.00)	(117.94)		
2200	Materials and supplies	200.00	125.77	300.00	(100.00)	(174.23)		
2300	Repair and upkeep	18,000.00	20,122.36	21,000.00	(3,000.00)	(877.64)		
2400	Rent	4,000.00	3,887.12	3,900.00	100.00	(12.88)		
2500	International memberships	500.00	367.00	400.00	100.00	(33.00)		
2600	Office services	1,000.00	2,526.06	2,500.00	(1,500.00)	26.06		
2700	Transport	500.00	1,147.28	1,200.00	(700.00)	(52.72)		
2800	Travel	1,000.00		1,000.00		(1,000.00)		
2900	Information services	2,500.00	2,101.92	2,300.00	200.00	(198.08)		
3000	Contractual services	89,000.00	72,183.49	80,000.00	9,000.00	(7,816.51)		
3100	Professional services	6,000.00	6,424.13	6,500.00	(500.00)	(75.87)		
3200	Training			100.00	(100.00)	(100.00)		
3300	Community and hospitality	34,070.00	22,042.26	28,000.00	6,070.00	(5,957.74)		
3400	Incidental expenses	200.00	30.28	100.00	100.00	(69.72)		
		161,470.00	136,339.73	152,800.00	8,670.00	(16,460.27)		
7000	Capital Expenditure							
7001	Acquisition of property	500.00			500.00			
7100	Construction	1,000.00		1,000.00		(1,000.00)		
7200	Improvements	1,200.00		500.00	700.00	(500.00)		
7300	Equipment	88,000.00	929.95	2,000.00	86,000.00	(1,070.05)		
7500	Special programmes		75372.19	267020.00	(267,020.00)	(191,647.81)		
		90,700.00	76,302.14	270,520.00	(179,820.00)	(194,217.86)		
TOTAL		300,260.00	265,378.54	474,034.38	(173,774.38)	(208,655.84)		

- The Personal Emoluments (Acct. No. 1000) amount in the Budget 2013 column is assumed to increase due to cost of living increases.
- The Contractual Services (Acct. No. 3000) amount in the Budget 2013 column is assumed to increase due to existing contracts, for when they expire, the prices of the contracts chosen may increase. Also this amount is assumed to increase due to additional contracts the Council may possess in future.

3.0 Capital Expenditure Estimates

Acct. No. Project No.	Capital Expenditure Project Description	2012 CARRY OVER		2013 BUDGET		2013
		ACCNT €	PROJECT €	ACCNT €	PROJECT €	ACCNT TOTAL €
7001	Acquisition of property					
7100	Construction			1,000.00	1,000.00	1,000.00
7200 7210	Improvements Office Furniture and Fittings			500.00	500.00	500.00
7300 7310 7320	Equipment Office Equipment Plant and Equipment			2,000.00	1,700.00 300.00	2,000.00
7500 7502 7513/7516	Special programmes Resurfacing of roads Recreation Park-Heritage trail			267,020.00	66,473.00 200,547.00	267,020.00
				270,520.00		270,520.00

4.0 Cash Budget

DESCRIPTION	QTR 4	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL 2013 (€)
	OCT-DEC 2012 (€)	JAN-MAR 2013 (€)	APR-JUN 2013 (€)	JUL-SEP 2013 (€)	OCT-DEC 2013 (€)	
Income						
Government						
Annual	63,633.01	63,882.00	63,882.00	63,882.00	63,882.00	255,528.00
Supplementary						
Special needs						
Public/government entities	10,932.49					
Other			2,908.10	7,500.00	197,638.90	208,047.00
Bye-Laws						
Community services	11,835.26				4,163.00	4,163.00
Contravention of bye-laws						
Contributions and donations						
General services	5,921.57	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
Investment						
Bank interest	267.06				300.00	300.00
Government securities						
TOTAL	92,589.39	65,382.00	68,290.10	72,882.00	267,483.90	474,038.00
Expenditure						
Personal Emoluments						
Mayor's Allowance	2,913.29	1,675.88	1,675.88	1,675.87	1,675.87	6,703.50
Employee salaries and wages	19,507.95	7,800.00	7,800.00	7,800.00	7,800.00	31,200.00
Bonuses	2,521.20	2,342.20	202.65		202.65	2,747.50
Income supplements	242.26	181.69		181.69		363.38
Social Security contributions	3,256.85	825.00	825.00	825.00	825.00	3,300.00
Allowances	4,400.00		3,200.00		3,200.00	6,400.00
Overtime						
Operations and maintenance						
Utilities	3,111.98	1,375.00	1,375.00	1,375.00	1,375.00	5,500.00
Materials and supplies	14.15	50.00	50.00	50.00	50.00	200.00
Repair and upkeep	1,736.10	7,125.00	7,125.00	7,125.00	7,125.00	28,500.00
Rent	1,499.52	975.00	975.00	975.00	975.00	3,900.00
International memberships	167.00	100.00	100.00	100.00	100.00	400.00
Office Services	493.70	625.00	625.00	625.00	625.00	2,500.00
Transport		300.00	300.00	300.00	300.00	1,200.00
Travel	587.02			1,000.00		1,000.00
Information services	977.39	575.00	575.00	575.00	575.00	2,300.00
Contractual services	24,148.97	19,500.00	19,500.00	19,500.00	19,500.00	78,000.00
Professional services	1,446.79	1,625.00	1,625.00	1,625.00	1,625.00	6,500.00
Training		25.00	25.00	25.00	25.00	100.00
Community and hospitality	1,101.80	6,000.00	6,000.00	6,000.00	6,000.00	24,000.00
Incidental expenses	30.28	25.00	25.00	25.00	25.00	100.00
Capital Expenditure						
Acquisition of property						
Construction				500.00		500.00
Improvements to property				500.00		500.00
Equipment	929.95		2,000.00			2,000.00
Special programmes	1,587.40		2,908.18	65,572.92	197,638.90	266,120.00
TOTAL	70,673.60	51,124.77	56,911.71	116,355.48	249,642.42	474,034.38
SURPLUS/DEFICIT	21,915.79	14,257.23	11,378.39	(43,473.48)	17,841.48	3.62
BROUGHT FORWARD	288,971.07	310,886.86	325,144.09	336,522.48	293,049.00	310,886.86
CARRY FORWARD	310,886.86	325,144.09	336,522.48	293,049.00	310,890.48	310,890.48

