



Year

# **Il-Mellieħa Local Council**

**Business Plan  
for the  
Period  
2019 - 2021**



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### **Overview and Summary**

The Financial Allocation received from Central Government for the first year of the plan will be €60,221 more than that of the previous year and will amount to €1,159,252. This sum has been supplemented by an adjustment of €10,000 to compensate for needs related to the fact that Mellieħa is a tourism and commercial area. There was another adjustment of €20,773 to compensate for an increase in the number of household in recent years. All this amount to an increase of 5.48% over the 2018 allocation. Notwithstanding such an increase, it is be assumed that the annual income from central government would increase annually by 1% during this three-year plan.

In addition to these sums, the Council could benefit from schemes that are launched from time to time, which usually involve different areas ranging from the organization of cultural activities, community services, and educational courses. The Council will also endeavour to tap other funding sources, such as the Development Planning Fund, administered by the Planning Authority. Such fund is intended for the improvement or development of new infrastructure in urban areas. The Council may benefit from other schemes managed the Malta Tourism Authority, which are normally intended for cultural activities, and lately have extended their financial aid to upgrade infrastructure in tourism zones. There are also possible revenue sources in virtue of delegation agreements reached with public entities such as had been done in the case of the reconstruction of Triq il-Qortin with the involvement of Transport Malta as that enabling the reconstruction of Triq il-Qortin. Other potential sources could be EU funded programmes intended for the preservation of cultural assets, as is evident from the first year of this plan.

The Council intends to collaborate with the Foundation for Tomorrow's Schools in broadening use of the planned underground parking area to include the public and the business community. It is the Council's intention to add another four floors connected to the business centre by a pedestrian tunnel. Such a facility would enable the elimination of parking in Triq Ġorġ Borg Olivier and facilitate the transit of any type of vehicles. Notwithstanding that is project does not feature in the schedules forming part of this business plan, it is one that is being given active consideration by the Council. It involves considerable costs and the Council certainly cannot deliver it without seeking a loan from local sources, such as the Malta Development Bank, which would be repayed through the proceeds accruing in the locality's Planning Development Fund account administered by the Planning Authority. The Council is aware that this is a financial commitment spread over a number of years, but is consider as a sound investment to improve the quality of life of residents and renders local businesses more competitive for the years to come. Prior to entering in any commitment the Council would be seeking expert advice to ascertain the sustainability of this venture.

John Buttigieg  
Mayor

Carmel Debono  
Executive Secretary

### Statement of Income and Expenditure

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
<b>Income</b>				
Funds received from Central Government (1)	1,395,981	1,272,194	1,284,915	<b>3,953,089</b>
Income raised from Bye-Laws (2)	78,900	82,769	86,831	<b>248,500</b>
Income raised from LES (3)	7,500	7,875	7,954	<b>23,329</b>
Investment Income (4)	800	808	816	<b>2,424</b>
Other Income (5)	250	253	255	<b>758</b>
<b>TOTAL</b>	<b>1,483,431</b>	<b>1,363,898</b>	<b>1,380,771</b>	<b>4,228,100</b>
<b>Expenditure</b>				
Personal Emoluments (6)	191,264	193,543	197,058	<b>581,865</b>
Operations and Maintenance (7)	837,962	887,015	794,186	<b>2,519,162</b>
Administration (8)	81,817	82,635	83,462	<b>247,914</b>
Finance Cost (9)	-	-	-	<b>-</b>
Other Expenditure (10)	282,859	290,576	386,076	<b>959,511</b>
<b>TOTAL</b>	<b>1,393,902</b>	<b>1,453,769</b>	<b>1,460,781</b>	<b>4,308,451</b>
<b>Surplus / Deficit</b>	<b>89,529</b>	<b>(89,871)</b>	<b>(80,010)</b>	<b>(80,351)</b>

### Statement of Financial Position

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
<b>Non-current Assets</b>				
Property, Plant and Equipment (16)	4,005,485	4,023,576	3,969,027	11,998,089
<b>Current Assets</b>				
Inventories (11)	12,000	11,000	10,000	33,000
Receivables (12)	105,000	99,000	85,000	289,000
Cash and Cash Equivalents (13)	508,428	400,466	375,004	1,283,897
<b>Total Current Assets</b>	<b>625,428</b>	<b>510,466</b>	<b>470,004</b>	<b>1,605,897</b>
<b>Current Liabilities (14)</b>				
Payables	473,477	473,477	458,476	1,405,430
<b>Total Current Liabilities</b>	<b>473,477</b>	<b>473,477</b>	<b>458,476</b>	<b>1,405,430</b>
<b>Net Current Assets</b>	<b>151,951</b>	<b>36,989</b>	<b>11,528</b>	<b>200,467</b>
<b>Non-current liabilities (15)</b>	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>7,000</b>
<b>Net Assets</b>	<b>4,150,436</b>	<b>4,060,565</b>	<b>3,980,555</b>	<b>12,191,556</b>
<b>Reserves</b>				
Retained Funds	4,150,436	4,060,565	3,980,555	12,191,556

### Financial Situation Indicator

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
Current Assets	625,428	510,466	470,004	1,605,897
Current Liabilities	473,477	473,477	458,476	1,405,430
<b>Working Capital</b>	<b>151,951</b>	<b>36,989</b>	<b>11,528</b>	<b>200,467</b>
Government Allocation	1,159,252	1,170,845	1,182,553	3,512,649
<b>FSI</b>	<b>13 %</b>	<b>3 %</b>	<b>1 %</b>	<b>6 %</b>

**Cash Budget**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
<b>Cash Inflows</b>				
<b>Government cash inflows</b>	1,395,981	1,272,193	1,284,915	<b>3,953,089</b>
<b>Cash flows from Bye-Laws &amp; L.N fees</b>	78,900	82,769	86,831	<b>248,500</b>
<b>Local Enforcement cash flows</b>	7,500	7,875	7,954	<b>23,329</b>
<b>Finance cash flows</b>				
Loan Proceeds	-	-	-	-
Investment income	800	808	816	<b>2,424</b>
	<b>800</b>	<b>808</b>	<b>816</b>	<b>2,424</b>
<b>Capital cash flow</b>				
Proceeds from disposal of assets	-	-	-	-
<b>Cash received from EU funds</b>	-	-	-	-
<b>Cash received from Twinning</b>	-	-	-	-
<b>Cash from Community Services</b>	-	-	-	-
<b>Other Cash Inflows</b>	767,900	253	255	<b>768,408</b>
<b>TOTAL Inflows</b>	<b>2,251,081</b>	<b>1,363,898</b>	<b>1,380,771</b>	<b>4,995,750</b>
<b>Cash Outflows</b>				
<b>Personal Emoluments</b>	191,264	193,543	197,058	581,865
<b>Operations &amp; Maintenance</b>	837,962	887,015	794,186	2,519,163
<b>Administration</b>	81,817	82,635	83,462	247,914
<b>Finance</b>	-	-	-	-
<b>Capital</b>				
Acquisition of property	-	-	-	-
Construction	-	-	-	-
Improvements	191,229	19,000	19,000	<b>229,229</b>
Special programmes	1,271,680	285,817	305,817	<b>1,863,314</b>
Office Equipment/Furniture	11,500	3,850	6,710	<b>22,060</b>
	<b>1,474,409</b>	<b>308,667</b>	<b>331,527</b>	<b>2,114,603</b>
<b>Cash outflows re EU projects</b>	-	-	-	-
<b>Cash outflows re Twinning</b>	-	-	-	-
<b>Cash outflows re Community Services</b>	-	-	-	-
	-	-	-	-
<b>TOTAL Outflows</b>	<b>2,585,452</b>	<b>1,471,860</b>	<b>1,406,233</b>	<b>5,463,545</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(334,371)</b>	<b>(107,963)</b>	<b>(25,462)</b>	<b>(467,795)</b>
<b>Brought forward (Bank /Cash Bal.)</b>	<b>842,799</b>	<b>508,428</b>	<b>400,466</b>	<b>842,799</b>
<b>Carry forward</b>	<b>508,428</b>	<b>400,466</b>	<b>375,004</b>	<b>375,004</b>

### Detailed Estimates of Income

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
<b>Income</b>				
<b>1 Funds received form Central Government:</b>				
0001 In terms of section 55 CAP 363	1,159,252	1,170,845	1,182,553	3,512,649
0002-0004 In terms of section 58 CAP 363	224,578	99,349	100,342	424,269
0005-0019 Other Income	12,151	2,000	2,020	16,171
	<b>1,395,981</b>	<b>1,272,194</b>	<b>1,284,915</b>	<b>3,953,089</b>
<b>2 Bye-Laws &amp; Legal Fees</b>				
0021-0025 Community Services	1,900	1,919	1,938	5,757
0026-0035 Income from Permits	77,000	80,850	84,893	242,743
	<b>78,900</b>	<b>82,769</b>	<b>86,831</b>	<b>248,500</b>
<b>3 Local Enforcement Income</b>				
0037 Commission from Regional Committees	7,500	7,875	7,954	23,329
0038-0055 Contraventions	-	-	-	-
	<b>7,500</b>	<b>7,875</b>	<b>7,954</b>	<b>23,329</b>
<b>4 Investment Income</b>				
0091-0095 Bank interest	800	808	816	2,424
0096-0099 Income received from Government Securities				-
	<b>800</b>	<b>808</b>	<b>816</b>	<b>2,424</b>
<b>5 General Income</b>				
0056-0065 Sponsorships				-
0066-0069 Documents & Information				-
0070-0075 EU Funds				-
0076-0080 Twinning				-
0081-0089 Insurance Claims				-
0100-0109 Donations				-
0110-0119 Contributions	-			-
0120-0129 General Income	250	253	255	758
	<b>250</b>	<b>253</b>	<b>255</b>	<b>758</b>
<b>Total</b>	<b>1,483,431</b>	<b>1,363,898</b>	<b>1,380,771</b>	<b>4,228,100</b>



### Detailed Estimates of Expenditure

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€

**6 Personal Emoluments**

1100 Mayor's Allowance	11,226	11,338	11,452	34,016
1200 Employees' Salaries & Wages	136,484	138,144	140,886	415,514
1300 Bonuses	11,150	11,261	11,374	33,785
1400 Income Supplements	1,454	1,454	1,454	4,361
1500 Social Security Contributions	12,569	12,820	13,076	38,465
1600 Allowances	14,382	14,526	14,816	43,724
1700 Overtime	4,000	4,000	4,000	12,000
	<b>191,264</b>	<b>193,543</b>	<b>197,058</b>	<b>581,865</b>

**7 Operations and Maintenance**

2100-2149 Public Utilities	5,537	5,592	5,648	16,778
2200-2259 Public Materials & Supplies	2,277	2,300	2,323	6,900
2300-2399 Repairs & Upkeep	109,400	111,787	114,226	335,413
2400-2449 Rent	4,250	4,293	4,335	12,878
3010 Street Lighting	27,000	27,270	27,543	81,813
3020 Lease of Equipment	-	-	-	-
3030 Insurance	7,000	7,070	7,141	21,211
3035 Bank Charges	350	354	357	1,061
3038 Penalties	-	-	-	-
3040 Waste Disposal	131,000	132,310	133,633	396,943
3041 Refuse Collection	102,448	103,472	104,507	310,428
3042 Bulky Refuse Collection	21,000	21,210	21,422	63,632
3043 Bins on wheels	-	-	-	-
3045 Bring in sites	3,000	3,030	3,060	9,090
3051 Road & Street Cleaning	35,000	35,350	35,704	106,054
3052 Cleaning & Maintenance of Non-Urban Areas	25,000	25,250	25,503	75,753
3053 Cleaning of Public Conveniences	90,000	90,900	91,809	272,709
3055 Cleaning of Council Premises	3,000	3,030	3,060	9,090
3060 Cleaning & Maintenance of Parks & Gardens	-	-	-	-
3061 Cleaning & Maintenance of Soft Areas	57,000	57,570	58,146	172,716
3062 Cleaning & Maintenance of Beaches & CA	500	505	510	1,515
3063 Cleaning & Maintenance of Country Non-Urban	1,000	1,010	1,020	3,030
3064 Other Contractual Services	-	-	-	-
3070-3090 Consultation Fees	3,000	3,030	3,060	9,090
3100-3139 Contract & Project Management	17,600	17,776	17,954	53,330
3300-3379 Hospitality	99,000	99,990	100,990	299,980
3380-3389 Community	21,000	21,210	21,422	63,632
3600-3694 Local Enforcement Expenses	100	101	102	303
3700-3799 EU Projects	62,000	102,000	-	164,000
3800-3899 Twinning	10,500	10,605	10,711	31,816
	<b>837,962</b>	<b>887,015</b>	<b>794,186</b>	<b>2,519,162</b>

**Detailed Estimates of Expenditure (Continued)**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
<b>8 Administration &amp; Other Expenditure</b>				
2150-2199 Office Utilities	8,689	8,776	8,864	26,329
2260-2299 Office Materials & Supplies	-	-	-	-
2450-2499 Office Rent	-	-	-	-
2500-2599 National & International Memberships	1,900	1,919	1,938	5,757
2600-2699 Office Services	6,850	6,919	6,988	20,756
2700-2799 Transport	14,700	14,847	14,995	44,542
2800-2899 Travel	3,300	3,333	3,366	9,999
2900-2999 Information Services	25,478	25,733	25,990	77,201
3050 Office Cleaning	400	404	408	1,212
3140-3199 Professional Services	11,500	11,615	11,731	34,846
3200-3299 Training	4,250	4,293	4,335	12,878
3345 Office Hospitality	-	-	-	-
3400-3499 Incidental Expenses	4,750	4,798	4,845	14,393
	-	-	-	-
	<b>81,817</b>	<b>82,635</b>	<b>83,462</b>	<b>247,914</b>
<b>9 Finance Costs</b>				
3036 Interest on Bank Loan				-
				-
				-
	-	-	-	-
<b>10 Other Expenditure</b>				
3500-3599 Loss / (Profit) on Disposal of assets				-
3695 Increase/(Decrease) in allowance for bad debts				-
8000-8099 Depreciation (charge for the year)	282,859	290,576	386,076	959,511
	282,859	290,576	386,076	959,511
<b>Total</b>	<b>1,393,902</b>	<b>1,453,769</b>	<b>1,460,781</b>	<b>4,308,451</b>

**Detailed Estimates of Statement of Financial Position**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
<b>11 Inventory</b>				
5201-5249 Stationery	12,000	11,000	10,000	33,000
5250-5299 Consumables				-
				-
	<b>12,000</b>	<b>11,000</b>	<b>10,000</b>	<b>33,000</b>
<b>12 Receivables</b>				
0201-0209 Receivables	55,000	49,000	35,000	139,000
0210-0219 LES Receivables				-
0220-0229 Receivables from EU				-
0250 Prepayments & Accrued income	50,000	50,000	50,000	150,000
				-
	<b>105,000</b>	<b>99,000</b>	<b>85,000</b>	<b>289,000</b>
<b>13 Cash &amp; Equivalents</b>				
5001-5099 Bank & Cash Balances	508,428	400,466	375,004	1,283,897
	<b>508,428</b>	<b>400,466</b>	<b>375,004</b>	<b>1,283,897</b>
<b>14 Payables</b>				
4000 Payables	352,477	352,477	383,476	1,088,430
4100 Accruals	100,000	100,000	75,000	275,000
4150 Deferred Income				-
Short-term Borrowings				-
Current portion of Long-term Borrowings	21,000	21,000		42,000
	<b>473,477</b>	<b>473,477</b>	<b>458,476</b>	<b>1,405,430</b>
<b>15 Non Current Liabilities</b>				
4200 Long Term Borrowings	7,000			7,000
				-
				-
	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>7,000</b>

**16 Depreciation of Property, Plant and Equipment**

<b>Asset</b>	Property	Special Programmes	Assets under Const	Street Signs	Urban Improvements	Plant & Machinery	Office Furniture			<b>Total</b>
% of depreciation	1%	10%	0%	100%	10%	20%	7.5%			
	€	€	€	€	€	€	€	€	€	€
<b>Cost</b>										
As at 01 January 2019	568,224	9,748,703	569,732	73,322	545,142	47,996	189,613			<b>11,742,732</b>
Additions		1,271,780			191,229	11,500				<b>1,474,509</b>
Disposals										-
As at 31 December 2019	<b>568,224</b>	<b>11,020,483</b>	<b>569,732</b>	<b>73,322</b>	<b>736,371</b>	<b>59,496</b>	<b>189,613</b>	-	-	<b>13,217,241</b>
<b>Grants/ other reimbursements</b>										
As at 01 January 2019		2,865,838	358,902							<b>3,224,740</b>
Additions		767,650	-		-					<b>767,650</b>
Transfers										-
As at 31 December 2019	-	<b>3,633,488</b>	<b>358,902</b>	-	-	-	-	-	-	<b>3,992,390</b>
<b>Accumulated Depreciation</b>										
As at 01 January 2019	22,721	4,174,983	-	73,322	543,790	41,374	80,317	-	-	<b>4,936,507</b>
Charge for the year	5,576	263,311		-	1,977	2,324	9,671			<b>282,859</b>
Released on disposal										-
As at 31 December 2019	<b>28,297</b>	<b>4,438,294</b>	-	<b>73,322</b>	<b>545,767</b>	<b>43,698</b>	<b>89,988</b>	-	-	<b>5,219,366</b>
<b>Budgeted NBV 31 Dec 2018</b>	544,739	2,621,597	592,808	-	122,770	2,806	111,054	-	-	<b>3,995,774</b>
<b>Budgeted NBV 31 Dec 2019</b>	539,927	2,948,701	210,830	-	190,604	15,798	99,625	-	-	<b>4,005,485</b>

**16 Depreciation of Property, Plant and Equipment**

<b>Asset</b>	Property	Special Programmes	Assets under Const	Street Signs	Urban Improvements	Plant & Machinery	Office Furniture			<b>Total</b>
% of depreciation	1%	10%	0%	100%	10%	20%	7.5%	0%	0%	
	€	€	€	€	€	€	€	€	€	€
<b>Cost</b>										
As at 01 January 2020	568,224	11,020,483	569,732	73,322	736,371	59,496	189,613	-	-	<b>13,217,241</b>
Additions		285,817			19,000	3,850				<b>308,667</b>
Disposals										<b>-</b>
As at 31 December 2020	<b>568,224</b>	<b>11,306,300</b>	<b>569,732</b>	<b>73,322</b>	<b>755,371</b>	<b>63,346</b>	<b>189,613</b>	<b>-</b>	<b>-</b>	<b>13,525,908</b>
<b>Grants/ other reimbursements</b>										
As at 01 January 2020	-	3,633,488	358,902	-	-	-	-	-	-	<b>3,992,390</b>
Additions										<b>-</b>
Transfers										<b>-</b>
As at 31 December 2020	<b>-</b>	<b>3,633,488</b>	<b>358,902</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,992,390</b>
<b>Accumulated Depreciation</b>										
As at 01 January 2020	28,297	4,438,294	-	73,322	545,767	43,698	89,988	-	-	<b>5,219,366</b>
Charge for the year	5,576	270,000		-	2,500	2,500	10,000			<b>290,576</b>
Released on disposal										<b>-</b>
As at 31 December 2020	<b>33,873</b>	<b>4,708,294</b>	<b>-</b>	<b>73,322</b>	<b>548,267</b>	<b>46,198</b>	<b>99,988</b>	<b>-</b>	<b>-</b>	<b>5,509,942</b>
<b>Budgeted NBV 31 Dec 2019</b>	<b>539,927</b>	<b>2,948,701</b>	<b>210,830</b>	<b>-</b>	<b>190,604</b>	<b>15,798</b>	<b>99,625</b>	<b>-</b>	<b>-</b>	<b>4,005,485</b>
<b>Budgeted NBV 31 Dec 2020</b>	<b>534,351</b>	<b>2,964,518</b>	<b>210,830</b>	<b>-</b>	<b>207,104</b>	<b>17,148</b>	<b>89,625</b>	<b>-</b>	<b>-</b>	<b>4,023,576</b>

**16 Depreciation of Property, Plant and Equipment**

<b>Asset</b>	Property	Special Programmes	Assets under Const	Street Signs	Urban Improvements	Plant & Machinery	Office Furniture			<b>Total</b>
% of depreciation	1%	10%	0%	100%	10%	20%	7.5%	0%	0%	
	€	€	€	€	€	€	€	€	€	€
<b>Cost</b>										
As at 01 January 2021	568,224	11,306,300	569,732	73,322	755,371	63,346	189,613	-	-	<b>13,525,908</b>
Additions		305,817			19,000		6,710			<b>331,527</b>
Disposals										<b>-</b>
As at 31 December 2021	<b>568,224</b>	<b>11,612,117</b>	<b>569,732</b>	<b>73,322</b>	<b>774,371</b>	<b>63,346</b>	<b>196,323</b>	<b>-</b>	<b>-</b>	<b>13,857,435</b>
<b>Grants/ other reimbursements</b>										
As at 01 January 2021	-	3,633,488	358,902	-	-	-	-	-	-	<b>3,992,390</b>
Additions										<b>-</b>
Transfers										<b>-</b>
As at 31 December 2021	<b>-</b>	<b>3,633,488</b>	<b>358,902</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,992,390</b>
<b>Accumulated Depreciation</b>										
As at 01 January 2021	33,873	4,708,294	-	73,322	548,267	46,198	99,988	-	-	<b>5,509,942</b>
Charge for the year	5,576	275,000		-	2,500	3,000	100,000			<b>386,076</b>
Released on disposal										<b>-</b>
As at 31 December 2021	<b>39,449</b>	<b>4,983,294</b>	<b>-</b>	<b>73,322</b>	<b>550,767</b>	<b>49,198</b>	<b>199,988</b>	<b>-</b>	<b>-</b>	<b>5,896,018</b>
<b>Budgeted NBV 31 Dec 2020</b>	534,351	2,964,518	210,830	-	207,104	17,148	89,625	-	-	<b>4,023,576</b>
<b>Budgeted NBV 31 Dec 2021</b>	528,775	2,995,335	210,830	-	223,604	14,148	(3,665)	-	-	<b>3,969,027</b>