

## **61.1 Business Plan 2016 – 2018**

In reviewing the previous Business Plans which were originally launched in 1994, one can notice with satisfaction that, notwithstanding our limitations, we managed to reach to a certain point a desired and acceptable standard of efficiency and effectiveness.

As in the previous years a large part of the Councils financial budget is used for the issuing of contracts concerning Cleansing, lighting and Local Council Gardens Upkeep. During the years these contracts have been renewed, taking in consideration a slight inevitable increase in expenses. These included the Waste collection, cleaning and washing of streets, the upkeep of Howard Gardens, plus adding pot plants in the City, as well as the upkeep of the playing field and other public areas. The non urban roads continued to be well maintained by Council at sporadic interventions.

The Council during the years had to face a number of vandal acts with the destruction of a equipment, electric appliances and street furniture mainly in the Playing field, and public gardens which is not always covered by our insurance policy.

Other types of maintenance interventions where also engaged this year, with a constant program for the upkeep of street furniture and light fittings, as well as preventive maintenance operation launched to maintain safety issues.

During the year ,the Council made no progress with the Department of Lands on the lease of the area suitable to be developed into a car park., and we are still waiting for a lease agreement. The Councils situation is similar to the leasing of Casino Notabile, in which after adjudicating the Tender for the Management of the premises, an extension of the leasing period is being solicited by the Council. Meanwhile after delays due to administrative problems, the works on the restoration of the building of Casino Notabile has started, this thanks to local funds and supervision of the Central Government restoration unit.

The restoration unit as well finished the installation of the railings around Howard Gardens and the playing fields. Works have started as well by the same unit on the Horse Cab shelter in the entrance of Mdina.

The Medieval Mdina has now established itself as an annual event not only amongst the Maltese, but as well as many foreigners that recommend this festival amongst worldwide enthusiast. Cultural activities, like the re-enactments of the Maltese uprising against the French, the Christmas Concert and others serve not only to expose better the artistic aspects of our city , but as well helps to attract more visitors ( Both Locals and foreigners alike) and boost better trade to our commercial community. The Council as well submitted together with other Local Councils, its application for the European Capital City for Culture in 2018.

Any upgrading exercise also carries with it an increase in maintenance works interventions which are not calculated with a contingency account in the Annual budget. This includes amongst others Street Lights system, litter bins, street furniture in the entire City and also in Howard Garden, plus other works that need constant attention to beat not only the time element but unfortunately the acts of vandalism that are not absent in our city.

The issue of Security is high in our agenda and the Council introduced CCTV Cameras to try to reduce crime and help the good service being done by the Local Police and wardens when monitoring vehicle traffic in and out of the City. The Council is negotiating with various entities to ensure better management for security as well as traffic management.

Further steps were made in our quest to move our Administration Office to a better location which will be more accessible and have more space to offer more services to our community. With a clear vision of a better location, improving services, longer opening hours and a more efficient staff team that continuously assist residents when they require any services from the Council.

Interventions by the Central Government, especially the intensive works of restorations on the bastions, are not only helping to preserve the heritage of Mdina, but as well highlighting its architectonic beauty. Plans for the ditch project with other restorations of buildings and former parts of the bastions will continue to underline and encourage the potential of improvements to our City.

In reviewing our Business Plan we feel we've reached satisfactory results, and although our operation is limited by various factors, amongst which our biggest hurdle is a financial one, we were able to score a good number of our goals. This was the result of full cooperation from all the stakeholders, of all Councillors, and all staff, whilst encourages us to even work harder in the coming years.

Peter Sant Manduca

Mayor

## 2.1 Mission Statement

## Review Business Plan 2016 - 2018

To aim at an effective local government through the continuous development of our infrastructure and services provided to best meet the needs of the residents and the business sectors of our community while continuously emphasising operational excellence by utilising to the most our financial and human resources

To preserve and restore the city's identity, by acting as an effective watchdog on all aspects of the environment, with special attention to the characteristics of this medieval city

## 2.2 Values

The Mdina Local Council cherishes the following values

- Respect for the cultural and environmental heritage of our community and the nation
- Objective to the needs, beliefs and aspiration of both residents and the business community
- Maximise the benefits towards our community while respecting the individual needs in specific sectors
- Maintain transparent and open administration based on dialogue and participation of the public where possible.

## 3.1 Short term objectives and expected results

The Council will strive with its efforts to maintain and improve the standards that have been established during the years, including the cleanliness, better lighting, street furniture and, equipment as well as the level of service to the community.

The Council will continue to monitor and implement the necessary actions, through its contracted service providers, to assure that the city is kept in the highest standards of cleanliness, good lighting as well that the Gardens are kept to standard.

Through a continuous maintenance program the Council will assure that the equipment, street furniture and certain infrastructure are kept in good shape and eliminate any risks for those who make use of them.

Through a better management in issuing the access permits for vehicles, the Council, without impeding any undesired restriction to Residents, will be in a position to control better the number of vehicles circulating within Mdina

With the support of Central Government, the Council will continue with its programme to repair the paved floor, as well as install railings around the playing field, making it safer and adhere

with the new regulations issued by the Standards Authority. To embark in new or continue the projects, the Council will persist to seek out funds from other entities or until the council financial deficit is addressed.

The Council will continue in its aim to tap EU funds for its activities and projects , and persist in finding partners for such aim.

The Council recognises the need to keep on improving our services to residents and the business community that we offer from our Administration Office. Continue to organise Cultural and Social activities for our residents, offer a Cultural program throughout the year and seek partnership with other local and foreign organisation to boost the cultural aspects of our city.

### **3.2 Long Term objections and expected results**

Our perseverance with the Authorities to reallocate our Administration Office from the present location to Banca Guratale will continue to be on the Council's Agenda until we will reach this objective. Our insistence is based on the fact that such move will be beneficial to residents and the community since not only the accessibility will improve as we can use a ground floor office, but there will be more space to provide community services such as Library, day centre as well as improved office structures where individual meetings can be held.

The pressure on the Parking situation will definitely increase when such projects are implemented. The Council has already had talks with the Authorities concerns and has identified an area where a park and ride system can be organised. Regarding the other Parking areas available the Council is studying how to improve its management.

### **4.1 Organisation**

The organisational structure of the Council did not evolve a lot since its initial year, mainly due to the size limitation. The Administrative office , is run by a full time Executive Secretary , and complimented by a Part Time Clerk. An IPSL employee is seconded with the Council. The Administration is supported by the service of an accountant.

The Policy making body remains the Council , which during its meetings, at least once a month, decide on various issues within the regulation imposed by the Local Councils Act and amendments.

The advantage of a relatively small community is that constant contact is kept with great part of the residents. This implies that the decisions taken are more than often the result of consultation with those mostly being effected by such decisions. This is one of the reasons that we do not have sub-commutes and no one from the Councillors assume any particular subject or responsibility , but it is shared amongst all the Councillors. Sub –committees are created on ad hoc basis.

## 5.1 General Activities

Apart from the obligations imposed by the Councils Act , the Council every year is involved in various other activities, mainly organised by the Council , but there are some other activities that the Councils give its support.

The calendar activities include:

- Medieval Festival (April/May)
- B B Q (September)
- Mdina Day (September)
- Christmas Concert (December)
- Christmas Lunch (December)
- Town Crier ( Bandu) (June)

The Council organise as well Cultural Outings for its residents , at least 1 every 2 month.

The fact that a number of dignities and VIPs visit Mdina , this impose on our Council the obligation to Host several personalities all year long.

The administration office handles all complaints, payments of Contraventions, Rents for Government properties as well as collects licence for Trade Department .The issuing of Access Passes for Vehicles in Mdina is as well handled by the Office.

The Council forms part of the North regional Committee. The implementation of the Local Enforcement System is being administered by the newly formed company LESA.

Mark Mallia  
Executive Secretary

**Mdina Local Council 3-year Plan 2016-2018**

ACCT NO	DESCRIPTION	2016	2017	2018	2016-18
		€	€	€	€
<b>2</b>	<b>Income</b>				
0000	Government				
0001	Annual	194,204.00	204,124.20	214,330.41	612,658.61
0002	Supplementary	2,000.00	2,000.00	2,000.00	6,000.00
0003	Special needs	-	-	-	-
0004	Public/government delegations	0.00	0.00	0.00	0.00
0005	Other government income	16,000	16,000.00	16,000.00	48,000.00
		<b>212,204.00</b>	<b>221,924.20</b>	<b>232,126.41</b>	<b>666,254.61</b>
0020	Bye-Laws & Local Enforcement				
0021	Community services	9,000.00	9,000.00	9,000.00	27,000.00
0026	Income from Permits	6,000.00	6,000.00	6,000.00	18,000.00
0038	Contraventions	800.00	800.00	800.00	2,400.00
0056	Sponsorships	8,000.00	8,000.00	8,000.00	24,000.00
0066	General	8,000.00	10,000.00	12,000.00	30,000.00
0067	Documents/Tender Fees	200.00	200.00	200.00	600.00
		<b>32,000.00</b>	<b>34,000.00</b>	<b>36,000.00</b>	<b>102,000.00</b>
0090	Investment				
0091	Bank interest on Current Accounts				
0092	Bank interest on Savings Accounts				
0093	Bank interest on Fixed deposits				
0096	Government securities				
0100	General	10,000.00	10,000.00	10,000.00	30,000.00
0110	Donations				
0120	Contributions				
		<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>30,000.00</b>

**TOTAL**

<b>254,204.00</b>	<b>265,924.20</b>	<b>278,126.41</b>	<b>798,254.61</b>
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### 2.3 Details of Expenditure

ACCT NO	DESCRIPTION	2016	2017	2018	2016-18
		€	€	€	€
<b>1</b>	<b>Expenditure</b>				
<b>1000</b>	<b>Personal Emoluments</b>				
1100	Mayor's allowance	7,200.00	7,560.00	7,938.00	22,698.00
1200	Employee salaries and wages	37,000.00	38,850.00	40,792.50	116,642.50
1300	Bonuses	3,500.00	3,675.00	3,858.75	11,033.75
1400	Income supplements	-	-	-	-
1500	Social Security Contributions	3,300.00	3,465.00	3,638.25	10,403.25
1600	Allowances	6,400.00	6,400.00	6,400.00	19,200.00
1700	Overtime	1,200.00	1,200.00	1,200.00	3,600.00
		<b>58,600.00</b>	<b>61,530.00</b>	<b>64,606.50</b>	<b>184,736.50</b>
<b>2000</b>	<b>Operations and maintenance</b>				
2100	Utilities	4,000.00	4,200.00	4,400.00	12,600.00
2200	Materials and supplies	1,000.00	1,100.00	1,200.00	3,300.00
2300	Repair and upkeep	5,300.00	5,500.00	5,800.00	16,600.00
2400	Rent	4,300.00	4,300.00	4,300.00	12,900.00
2500	National/International memberships	400.00	400.00	400.00	1,200.00
2600	Office services	4,500.00	4,800.00	5,000.00	14,300.00
2700	Transport	1,000.00	1000.00	1000.00	3,000.00
2800	Travel				
2900	Information services	500.00	500.00	500.00	1,500.00
3000	Contractual services	111,200.00	111,200.00	111,200.00	333,600.00
3100	Professional services	24,000.00	22,000.00	20,000.00	66,000.00
3200	Training	0.00	0.00	0.00	0.00
3300	Community and hospitality	20,000.00	20,000.00	20,000.00	60,000.00
3600	Local Enforcement Expenditure	.00	0.00	0.00	0.00
3400	Incidental exp.	500.00	500.00	500.00	1,500.00
		<b>176,400.00</b>	<b>175,500.00</b>	<b>174,300.00</b>	<b>526,200.00</b>
<b>7000</b>	<b>Capital expenditure</b>				
7001	Acquisition of property				
7100	Construction	1,000.00	1,000.00	1,000.00	3,000.00
7200	Improvements	3,000.00	3,500.00	3,500.00	10,000.00
7300	Equipment	1,500.00	1,500.00	1,500.00	4,500.00
7500	Special programmes				
		<b>5,500.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>17,500.00</b>
<b>TOTAL</b>		<b>226,031.00</b>	<b>240,629.00</b>	<b>235,708.00</b>	<b>679,302.00</b>

## 2.1 Consolidated Details of Income and Expenditure

ACCT NO	DESCRIPTION	2016	2017	2018	2016-18
		€	€	€	€
<b>2</b>	<b>Income</b>				
0000	Government	212,204.00	221,924.00	232,126.41	666,254.61
0020	Bye-laws	32,000.00	34,000.00	36,000.00	102,000.00
0090	Investment				
0100	General	10,000.00	10,000.00	10,000.00	30,000.00
	<b>TOTAL</b>	<b>254,204.00</b>	<b>265,924.00</b>	<b>278,126.41</b>	<b>798,254.61</b>
<b>1</b>	<b>Expenditure</b>				
1000	Personal emoluments	58,600.00	61,530.00	64,606.50	184,736.50
2000	Operations and maintenance	176,400.00	175,500.00	174,300.00	526,200.00
7000	Capital expenditure	5,500.00	6,000.00	6,000.00	17,500.00
	<b>TOTAL</b>	<b>226,031.00</b>	<b>240,629.00</b>	<b>235,708.00</b>	<b>679,302.00</b>
	<b>Balance</b>	<b>28,173.00</b>	<b>25,950.00</b>	<b>42,418.41</b>	<b>118,952.61</b>
	Balance b/fwd		28173.00	54123.00	
	Balance c/fwd	28173.00	54123.00	96540.00	