

61.1 Business Plan 2017 – 2019

In reviewing the previous Business Plans which were originally launched in 1994, one can notice with satisfaction that, notwithstanding our limitations, we managed to reach a desired and acceptable standard of efficiency and effectiveness.

As in the previous years a large part of the Councils financial budget is used for the issuing of contracts concerning Cleansing, lighting and Local Council Gardens Upkeep. During the years these contracts have been renewed, taking in consideration a slight inevitable increase in expenses. These included the Waste collection, cleaning and washing of streets, the upkeep of Howard Gardens, plus adding pot plants in the City, as well as the upkeep of the playing field and other public areas. The non urban roads continued to be well maintained by Council at sporadic interventions.

One of the Council ambitious projects was the proposal for a Horse Cab Stand with plans and application submitted to Mepa which was approved and is now hosting the horse cabs. Maintenance was carried out at the playing field area to enhance the area and improve safety precautions.

The signing of the second twinning agreement with the Town of Antrodoco in Italy will strengthen the idea that the Council wants to consolidate its role as a cultural catalyst, opening a way to future agreements with other cities. This will as well broaden our chances to tap in more EU funds through partnerships and bilateral projects.

The Medieval Mdina has now established itself as an annual event not only amongst the Maltese, but as well as many foreigners that recommend this festival amongst worldwide enthusiasts. Cultural activities,

Any upgrading exercise also carries with it an increase in maintenance works interventions which are not calculated with a contingency account in the Annual budget. This includes amongst others Street Lights system, litter bins, street furniture in the entire City and also in Howard Garden, plus other works that need constant attention to beat not only the time element but unfortunately the acts of vandalism that are not absent in our city.

The issue of Security is high in our agenda and the Council introduced CCTV Cameras to try to reduce crime and help the good service being done by the Local Police and wardens when monitoring vehicle traffic in and out of the City.

Further steps were made in our quest to move our Administration Office to a better location which will be more accessible and have more space to offer more services to our community.

With a clear vision of a better location, improving services, longer opening hours and a more efficient staff team that continuously assist residents when they require any services from the Council.

Interventions by the Central Government, especially the intensive works of restorations on the bastions, are not only helping to preserve the heritage of Mdina, but as well highlighting its architectonic beauty.

In reviewing our Business Plan we feel we've reached satisfactory results, and although our operation is limited by various factors, amongst which our biggest hurdle is a financial one, we were able to score a good number of our goals. This was the result of full cooperation from all the stakeholders, of all Councillors, and all staff, whilst encourages us to even work harder in the coming years.

IFFIRMATA

Peter Sant Manduca

Mayor

2.1 Mission Statement

Review Business Plan 2017 - 2019

To aim at an effective local government through the continuous development of our infrastructure and services provided to best meet the needs of the residents and the business sectors of our community while continuously emphasising operational excellence by utilising to the most our financial and human resources

To preserve and restore the city's identity, by acting as an effective watchdog on all aspects of the environment, with special attention to the characteristics of this medieval city

2.2 Values

The Mdina Local Council cherishes the following values

- Respect for the cultural and environmental heritage of our community and the nation
- Objective to the needs, beliefs and aspiration of both residents and the business community
- Maximise the benefits towards our community while respecting the individual needs in specific sectors
- Maintain transparent and open administration based on dialogue and participation of the public where possible.

3.1 Short term objectives and expected results

The Council will strive with its efforts to maintain and improve the standards that have been established during the years, including the cleanliness, better lighting, street furniture and, equipment as well as the level of service to the community.

The Council will continue to monitor and implement the necessary actions, through its contracted service providers, to assure that the city is kept in the highest standards of cleanliness, good lighting as well that the Gardens are kept to standard.

Through a continuous maintenance program the Council will assure that the equipment, street furniture and certain infrastructure are kept in good shape and eliminate any risks for those who make use of them.

Through a better management in issuing the access permits for vehicles, the Council, without impeding any undesired restriction to Residents, will be in a position to control better the number of vehicles circulating within Mdina

The Council will continue in its aim to tap EU funds for its activities and projects, and persist in finding partners for such aim. The Council will reactivate the talks with the Council of Antrodoco to sign a twinning agreement.

The Council recognises the need to keep on improving our services to residents and the business community that we offer from our Administration Office. Continue to organise Cultural and Social activities for our residents, offer a Cultural program throughout the year and seek partnership with other local and foreign organisation to boost the cultural aspects of our city.

3.2 Long Term objections and expected results

Our perseverance with the Authorities to reallocate our Administration Office from the present location to Banca Guratale will continue to be on the Councils Agenda until we will reach this objective. Our insistence is based on the fact that such move will be beneficial to residents and the community since not only the accessibility will improve as we can use a ground floor office, but there will be more space to provide community services such as Library, day centre as well as improved office structures where individual meetings can be held.

4.1 Organisation

The organisational structure of the Council did not evolve a lot since its initial year, mainly due to the size limitation. The Administrative office, is being run by a full time Executive Secretary and complimented by a Part Time Clerk. An IPSL employee is seconded with the Council. The Administration is supported by the service of an accountant.

The Policy making body remains the Council, which during its meetings, at least once a month, decide on various issues within the regulation imposed by the Local Councils Act and amendments.

The advantage of a relatively small community is that constant contact is kept with great part of the residents. This implies that the decisions taken are more than often the result of consultation with those mostly being effected by such decisions. This is one of the reasons that we do not have sub-commutes and no one from the Councillors assume any particular subject or responsibility, but it is shared amongst all the Councillors. Sub –committees are created on ad hoc basis.

5.1 General Activities

Apart from the obligations imposed by the Councils Act, the Council every year is involved in various other activities, mainly organised by the Council, but there are some other activities that the Councils give its support.

The calendar activities include:

- Medieval Festival (April/May)
- B B Q (September)
- Mdina Day (December)
- Christmas Lunch (December)

- Town Crier (Bandu) (June)

The Council organise as well Cultural Outings for its residents , at least 1 every 2 month.

The fact that a number of dignities and VIPs visit Mdina , this impose on our Council the obligation to Host several personalities all year long.

The administration office handles all complaints, payments of Contraventions, Rents for Government properties as well as collects licence for Trade Department .The issuing of Access Passes for Vehicles in Mdina is as well handled by the Office.

The Council forms part of the North regional Committee. The implementation of the Local Enforcement System is and will be administered by these committees.

IFFIRMATA
Mark Mallia
Executive Secretary

Mdina Local Council 3-year Plan 2011-2014

ACCT NO	DESCRIPTION	2017	2018	2019	2017-19
		€	€	€	€
2	Income				
0000	Government				
0001	Annual	230,489.00	204,142.00	214,330.00	648,961.00
0002	Supplementary	-	-	-	-
0003	Special needs			0.00	0.00
0004	Public/government delegations	1,500.00	1,500.00	1,500.00	4,500.00
0005	Other government income	10,680.00	10,000.00	10,000.00	30,680.00
		242,669.00	215,642.00	225,830.00	684,141.00
0020	Bye-Laws				
0021	Community services	10,000.00	10,000.00	10,000.00	3,000.00
0036	Contravention of bye-laws				
0038	Local Enforcement Income	600.00	600.00	600.00	1,800.00
0056	Sponsorships				
0066	General	5,600.00	5,600.00	5,600.00	16,800.00
0067	Documents/Tender Fees				
		16,200.00	16,200.00	16,200.00	48,600.00
0090	Investment				
0091	Bank interest on Current Accounts				
0092	Bank interest on Savings Accounts				
0093	Bank interest on Fixed deposits				
0096	Government securities				
0100	General				
0110	Donations				
0120	Contributions	21,000.00	21,000.00	21,000.00	63,000.00
		21,000.00	21,000.00	21,000.00	63,000.00
	TOTAL	279,869.00	252,842.00	263,030.00	795,741.00

2.3 Details of Expenditure

ACCT NO	DESCRIPTION	2017	2018	2019	2017-19
		€	€	€	€
1	Expenditure				
	Personal Emoluments				
1100	Mayor's allowance	7,229.00	7,590.00	7,970.00	22,789.00
1200	Employee salaries and wages	34,981.00	36,730.00	38,566.00	110,277.00
1300	Bonuses	2,750.00	2,887.00	3,032.00	8,669.00
1400	Income supplements	-	-	-	-
1500	Social Security Contributions	3,087.00	3,241.00	3,404.00	9,732.00
1600	Allowances	6,400.00	6,400.00	6,400.00	19,200.00
1700	Overtime				
		55,947.00	56,848.00	59,372.00	172,167.00
	Operations and maintenance				
2100	Utilities	3,500.00	3,675.00	3,860.00	11,035.00
2200	Materials and supplies	5,000.00	5,250.00	5,515.00	15,765.00
2300	Repair and upkeep	13,000.00	13,650.00	14,335.00	40,985.00
2400	Rent	5,600.00	5,600.00	5,600.00	16,800.00
3020	Lease of Equipment	2,000.00	2,000.00	2,000.00	6,000.00
3030	Insurance	3,000.00	3,000.00	3,000.00	9,000.00
3040	Waste Disposal	2,800.00	2,800.00	2,800.00	8,400.00
3041	Refuse Collection	22,930.00	22,930.00	22,930.00	68,790.00
3042	Bulky Refuse Collection	600.00	600.00	600.00	1,800.00
3051	Road and Street Cleaning	35,000.00	35,000.00	35,000.00	105,000.00
3055	Cleaning of Council Premises	918.00	1,000.00	1,000.00	2,918.00
3061	Cleaning and Maintenance of Soft Areas	25,000.00	25,000.00	25,000.00	75,000.00
3100	Contract and Project Management	1,908.00	2,000.00	2,000.00	5,908.00
3300	Hospitality	24,000.00	24,000.00	24,000.00	72,000.00
3380	Community	100.00	200.00	300.00	600.00
3600	Local Enforcement Expenses	100.00	100.00	100.00	300.00
3800	Warden Services	1,000.00	1,100.00	1,200.00	3,300.00
		146,636.00	147,905.00	149,240.00	443,781.00
	Administration & Other Expenditure				
2150	Office Utilities	1,900.00	2,000.00	2,100.00	6,000.00
2500	National & International memberships	240.00	240.00	240.00	720.00
2600	Office Services	3,000.00	3,200.00	3,500.00	9,700.00
2700	Transport	150.00	150.00	150.00	450.00
2800	Travel	500.00	500.00	500.00	1,500.00
2900	Information Services	300.00	400.00	500.00	1,200.00
3140	Professional Services	10,000.00	10,000.00	10,000.00	30,000.00
3345	Office Hospitality	100.00	200.00	300.00	600.00
3400	Incidental Expenses	500.00	500.00	500.00	1,500.00
		16,690.00	17,190.00	17,790.00	51,670.00

		219,273.00	221,943.00	226,402.00	667,618.00
CAPITAL EXPENDITURE					
7001	Acquisition of property				
7100	Construction				
7200	Improvements				
7300	Equipment				
7500	Special Programmes				
		219,273.00	221,943.00	226,402.00	667,618.00

2.1 Consolidated Details of Income and Expenditure

ACCT NO	DESCRIPTION	2017	2018	2019	2017-19
		€	€	€	€
2	Income				
0000	Government	230,489.00	204,142.00	214,330.00	648,961.00
0020	Bye-laws	16,200.00	16,200.00	16,200.00	48,600.00
0090	Investment				
0100	General	21,000.00	21,000.00	21,000.00	63,000.00
	TOTAL	267,689.00	241,342.00	251,530.00	760,561.00
1	Expenditure				
	Personal emoluments	55,947.00	56,848.00	59,372.00	172,167.00
	Operations and maintenance	146,636.00	147,905.00	149,240.00	443,781.00
	Administration & Other Expenses	16,690.00	17,190.00	17,790.00	51,670.00
	Capital expenditure				
	TOTAL	219,273.00	221,943.00	226,402.00	667,618.00
	Balance	48,416.00	19,399.00	25,128.00	92,943.00
	Balance b/fwd	17,973.00	66,389.00	85,788.00	17,973.00
	Balance c/fwd	66,389.00	85,788.00	110,916.00	110,916.00

