



The Auditor General
National Audit Office
Notre Dame Ravelin Street
Floriana

Dear Auditor General

Reply to Management Letter for the Financial Year ending 31st

December 2017

- 2.1 As mentioned in the management letter the adjustments do not have any impact on the Council's reserves, however these have been reallocated.
- 3.1 & 3.2 The council took note and all income relating to LES will be included as LES income.
- 4.1 to 4.3 The council tries to get personalised and itemized bills for petty cash transactions. However the majority of retail outlets in Marsaskala do not have such specialized retail software. The council always issues a petty cash voucher including the necessary details which are always signed by the Executive Secretary.
- 4.4A The council took note and will amend the schedule of payment accordingly.
- 4.4B With regards to the website yearly holding by Webee Ltd, kindly note that this is a recurring annual payment, whereby we receive an invoice on a yearly basis.
- 4.4C A purchase order was issued to Coleiro General Supplies otherwise he would not give us the goods.
- 4.4C The Council will seek to obtain a quote before raising the purchase order. However the council always ascertained that all purchase orders did not exceed the total of €1165.
- 5.1 & 5.18 Already reallocated.
- 5.2 Differences will be investigated and adjusted accordingly.
- 5.3 to 5.5 Charlot Mifsud, Sandro Gatt, Charlot Cassar, Daniel Spiteri
- 5.6 to 5.8 The fixed assets register is going to be reconstructed in line with Directive 1 of 2017 and the Council is going to make its utmost to include all the necessary details.
- 5.9 to 5.11 The Council will be reviewing the fixed assets register and take the necessary actions.

Mayor
Mario Calleja


Deputy Mayor
Desiree Attard

Councillors
John B. Camilleri
Elisabeth Cassar
Lawrence Ciantar

Charlot Mifsud
Sandro Gatt
Charlot Cassar
Daniel Spiteri

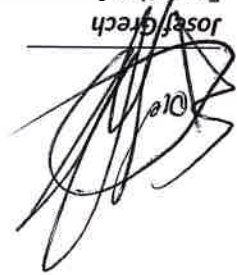
Executive Secretary
Josef Grech

Mail out
22/5/18
35/1853/18/0




Director, Department for Local Government, No 26, Archbishop Street, Valletta
Cc: Grant Thornton Triton-Toni, Lower Business Centre Suite 3, Swatar BKR 4013
For Michel Bypass B'kara

Executive Secretary
Josef Grech



Local Council.

Mario Calleja
Mayor



- 6.1 & The council will continue to request the financial statements from Gal Xlok Foundation since the council is entitled to do so.
- 6.2
- 7.1 & The Council did its best to obtain all bank statements as at 31 December 2017. However the bank pointed out that term deposits are provided with bank statements at maturity date and not at the end of calendar year since being of a fixed nature there are no transactions.
- 7.2
- 8.1 & The council does not agree with your statement because on each payment voucher issued by the council, there is clearly written that monthly statement should be sent on a monthly basis.
- 8.2
- 8.3 The council approved the adjustment and passed it in each account. The council in each payment voucher reminds the supplier to sent monthly statement.
- 8.5
- 9.1 & The council did bind the minutes for the administrative years 2016 to 2017 after the audit visit.
- 9.2
- 9.3 & There were only two circumstances where council meetings lasted more than 3 hours. They never exceeded 3.5 hours and this was a necessity to prevent councillors from meeting a second time to close the agenda.
- 9.4
- 9.5 & Schedule of payments are always reviewed for accuracy prior to council the council meeting. The council issues urgent payments as allowed by law and therefore it is very difficult to have a payment of schedule in sequential order since urgent payments are issued up till the day of the council meeting.
- 9.6
- 10.1 & Kindly note that during the year in question there was a change in the website hosted by the Department of Local Government. The Council did send all the necessary information including all the quarterly reports as well as all the council minutes. The problem is that so far local councils have to rely on third parties to upload such information. This has to be addressed by DLG.
- 10.2