



Lija Local Council

Business Plan

2011 - 2013

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1.0 Introduction and Situation Analysis

Matul is-sena li għaddiet, il-Kunsill kompli jirreġistra titjeb f'diversi oqsma fir-raħal tagħna. L-aktar li jispikkaw huma, iż-żamma ta' l-indafa fit-toroq, il-manutenzjoni tal-gonna pubbliċi kif ukoll provediment ta' diversi servizzi effiċjenti li joffri l-Kunsill, fosthom il-ġbir ta' l-iskart domestiku u dak ta' l-iskart goff.

Il-fondi li hemm għad-dispożizzjoni tagħna għandhom ikopru l-ispiza kurrenti f'dak li għandu x'jaqsam ma' salarji u kuntratti eżistenti.

Il-bqijja tal-fondi ser jintużaw biex il-kunsill jibda diversi proġetti li huma ta' nteġa għar-raħal. Fost dawn ta' min isemmi:

- a. Asfaltar, tiswijiet ta' toroq – wara li tlestew Triq Robert Mifsud Bonnici u Vjal Trasfigurazzjoni matul din is sena għandha titlesta Triq Annibale Preca biex kważi it-toroq fil-lokalita huma kollha asfaltati.
- b. Bankini godda / tiswijiet – fil-qalba tar-raħal.
- c. Fil-qasam edukattiv, il-Kunsill ser jerga jorganizza korsijiet f'diversi oqsma ta' edukazzjoni. Minbarra dan il-kunsill qed jaħdem biex ikompli jkabbar il-kollezzjoni ta' kotba fil-librerija ġewwa l-iskola primarja Annibale Preca.
- d. Restawr tat-Torri Belvedere – jingabru permessi meħtieġa mill-MEPA biex tkun aktar possibli li nsibu fondi taħt skemi mill-EU biex dan il-wirt storiku jigi salvagwardat.

B'dawn il-ħsibijiet, il-Kunsill ippjana li n-nefqa tiegħu għas-sena li gejjja.

Illum qed nipprezentaw dawn l-estimi finanzjarji b'konvinzzjoni li dawn ser jservuna sabiex insolvu problemi li ilhom f'it taż-żmien magħna. Bil-fondi li hemm għad-dispożizzjoni tagħna ser nindirizzaw il-problemi tal-lokal skond il-prijoritajiet tagħhom.

Bħala Kunsill nemmnu li dawn il-miri jintleħqu biss kemm-il darba li nibqgħu naħdmu mal-poplu kollu ta' Hal Lija sabiex il-ħajja fir-raħal tkompli tittejjeb.

2.0 Mission statement and Values

2.1 Mission Statement

To become the model Council through the continuous development of our infrastructure to best meet the needs of the residential and business sectors of our community while continually emphasising operational excellence and innovative administration of our financial resources.

To meet or surpass the revenue targets and maintain expenditure within the budget while ensuring the best 'value for money' for the services we buy.

2.2 Values

- Enhancement of the quality of works and service
- Maximization of the benefits to our Community as a whole while respecting the needs of individuals and specific sectors.
- Respect for the viewpoints and beliefs of all members of our community.
- Respect for the environment and cultural heritage of our community.
- The just and open administration of council business
- Excellence in everything we do, in the services we receive and give.

3.0 Objectives, Expected Results and Strategies

3.1 Short term objectives and expected results (Year)

Objectives	Expected Results
<ul style="list-style-type: none"> • Maintenance of roads and pavements within the responsibility of the council and liaison with the relative government department for works which fall within the responsibility of the central government. 	Better streets and pavements and a decrease in the number of complaints received
<ul style="list-style-type: none"> • Upkeep and improvements to traffic signs and road markings that fall within the responsibility of the Council and liaison with the Roads Department for works which fall within the responsibility of the Central Government. 	Better more visible road signs and markings to prevent road traffic accidents.
<ul style="list-style-type: none"> • Upkeep and Maintenance of the Playing Field. 	Better environment for children's recreation.
<ul style="list-style-type: none"> • Law enforcement of contraventions regarding traffic, littering and other regulations. 	To better regulate traffic and cleanliness in the locality

3.2 Long Term objectives and expected results (Year+1 - Year+2):

Objectives	Expected Results
<ul style="list-style-type: none"> • The installation of decorative lanterns in the older part of the locality. 	Better lighting to enhance the environment.
<ul style="list-style-type: none"> • To implement a programme for road resurfacing and pavement construction. 	To improve the condition of roads.
<ul style="list-style-type: none"> • To provide for the upkeep and maintenance of street lighting. 	To improve efficiency in the replacement of street lighting.
<ul style="list-style-type: none"> • To provide for the re-instatement of roads after household water services are replaced. 	To improve re-instatement works made.
<ul style="list-style-type: none"> • Upgrading of office facilities and equipment. 	To improve the quality of services given.

Objectives, expected results and strategies (cont.)

3.3 Strategies

- Develop business relationship with the other councils and suppliers in order to achieve the best possible services at the lowest cost, using the principles of partnership and value chain management.
- Encourage dialogue, respect and teamwork.
- Use the best management techniques.
- Involve community residents and businesses in the financing of capital and social projects to create a series of improvements for overall, long term benefit of our locality.

4.0 Operations Analysis

4.1 Organisation

MAYOR AND COUNCIL

Dr. Ian Castaldi Paris
Mrs Magda Magri Naudi
Mr Jeremy-Anthony Dalli
Ms Lorraine Farrugia
Dr Marc Sant

EXECUTIVE SECRETARY

Mr. Alfred Buhagiar

CLERKS

Mrs Georgette Borg
Mrs Dorianne Bonnici Bondin
Ms Jeanette Buhagiar

COUNCIL WORKS UNIT

IPSL Worker

Mr Michael Bedingfield
Mr Victor Aguis

Operations Analysis (cont.)

4.2 General Activities

The core activities and progress in each area aim to improve various community services, such as cleaning of roads, waste collection, maintenance of public areas and particularly the work being carried out as part of the civic identity programme.

We shall continue to train our staff and councillors to enable them to apply the best possible management practice with respect to the council Affairs and in order to increase our services to the community.

Since its setup, the Lija Local Council has formulated its targets with the aim to improve the existing services and introduce new facilities to the Lija residents.

We look forward to this continuous challenge to serve better the residents of Lija.

Mr Alfred Buhagiar
Executive Secretary

5.0 Financial and Performance Forecasts**5.1 Three Year Financial Forecast**

ACCT NO.	DESCRIPTION	a	b	c	c-b
		BUDGET	BUDGET	BUDGET	BUDGET
		2011	2012	2013	2011 - 2013
		EUR	EUR	EUR	EUR
2	Income				
0000	Government	270,549.90	257,906.00	254,604.00	783,059.90
0020	Bye-Laws	4,000.00	5,000.00	5,500.00	14,500.00
0090	Investment	0.00	20.00	60.00	80.00
	TOTAL	274,549.90	262,926.00	260,164.00	797,639.90
1	Expenditure				
1000	Personal Emoluments	81,331.78	79,807.74	82,220.74	243,360.26
2000	Operations and maintenance	137,510.72	142,325.00	147,306.00	427,141.72
7000	Capital Expenditure	88,471.80	42,551.00	20,291.00	151,313.80
	TOTAL	307,314.30	264,683.74	249,817.74	821,815.78
	SURPLUS/DEFICIT	(32,764.40)	(1,757.74)	10,346.26	(24,175.88)
	BROUGHT FORWARD	36645	3,880.60	2,122.86	36,645.00
	CARRY FORWARD	3,880.60	2,122.86	12,469.12	12,469.12

Notes:**5.2 Notes and Assumptions**

- | | |
|-------------|---|
| Income | <ul style="list-style-type: none"> Government subvention increase by 10% p.a. |
| Expenditure | <ul style="list-style-type: none"> Employee salaries increase by cost of living increase. Mayor's and other allowances increase. Other expenses increased by 5% p.a. |

*Financial and Performance Forecasts (cont.)***5.3 Three Year Income Forecast**Year

ACCT NO.	DESCRIPTION	BUDGET 2011 EUR	BUDGET 2012 EUR	BUDGET 2013 EUR	BUDGET 2011 - 2013 EUR
2	Income				
0000	Government				
0001	Annual	226,314.00	237,630.00	249,512.00	713,456.00
0002	Supplementary	44,235.90	20,276.00	5,092.00	69,603.90
0003	Special needs	0.00	0.00	0.00	0.00
0004	Public/government entities	0.00	0.00	0.00	0.00
0015	Other	0.00	0.00		0.00
		270,549.90	257,906.00	254,604.00	783,059.90
0020	Bye-Laws				
0021	Community services	0.00	0.00	0.00	0.00
0036	Contravention of bye-laws	0.00	0.00	0.00	0.00
0056	Contributions and donations	0.00	0.00	0.00	0.00
0066	General services	4,000.00	5,000.00	5,500.00	14,500.00
		4,000.00	5,000.00	5,500.00	14,500.00
0090	Investment				
0091	Bank interest	0.00	20.00	60.00	80.00
0096	Government securities	0.00	0.00	0.00	0.00
		0.00	20.00	60.00	80.00
	TOTAL	274,549.90	262,926.00	260,164.00	797,639.90

ACCT NO.	DESCRIPTION	BUDGET 2010 EUR	BUDGET 2011 EUR	BUDGET 2012 EUR	BUDGET 2010 - 2012 EUR
2	Income				
0000	Government				
0001	Annual	227,312.00	250,043.00	275,047.00	752,402.00
0002	Supplementary				0.00
0003	Special needs				0.00
0004	Public/government entities				0.00
0015	Other				0.00
		227,312.00	250,043.00	275,047.00	752,402.00
0020	Bye-Laws				
0021	Community services				0.00
0036	Contravention of bye-laws				0.00

Financial and Performance Forecasts (cont.)

0056	Contributions and donations				0.00
0066	General services	6,200.00	5,000.00	5,500.00	16,700.00
		6,200.00	5,000.00	5,500.00	16,700.00
0090	Investment				
0091	Bank interest	1,000.00	20.00	60.00	1,080.00
0096	Government securities				0.00
		1,000.00	20.00	60.00	1,080.00
	TOTAL	234,512.00	255,063.00	280,607.00	770,182.00

Notes:

6.0 Capital Development

5.4 Three Year Expenditure Forecast

ACCT NO.	DESCRIPTION	BUDGET 2011 EUR	BUDGET 2012 EUR	BUDGET 2013 EUR	BUDGET 2011 - 2013 EUR
1	Expenditure				
1000	Personal Emoluments				
1100	Mayor's allowance	8,923.00	9,101.00	9,283.00	27,307.00
1200	Employee salaries and wages	55,620.36	57,620.36	59,620.36	172,861.08
1300	Bonuses	1,537.38	1,537.38	1,537.38	4,612.14
1400	Income supplements	3,928.20	0.00	0.00	3,928.20
1500	Social Security contributions	4,922.84	5,021.00	5,121.00	15,064.84
1600	Allowances	6,400.00	6,528.00	6,659.00	19,587.00
1700	Overtime	0.00			0.00
		81,331.78	79,807.74	82,220.74	243,360.26
2000	Operations and maintenance				
2100	Utilities	8,500.00	8,798.00	9,106.00	26,404.00
2200	Materials and supplies	1,000.00	1,035.00	1,071.00	3,106.00
2300	Repair and upkeep	12,900.00	13,352.00	13,819.00	40,071.00
2400	Rent	8,400.00	8,694.00	8,998.00	26,092.00
2500	International memberships	200.00	207.00	214.00	621.00
2600	Office services	2,940.00	3,043.00	3,150.00	9,133.00
2700	Transport	900.00	932.00	965.00	2,797.00
2800	Travel	0.00	0.00	0.00	0.00
2900	Information services	2,000.00	2,070.00	2,142.00	6,212.00
3000	Contractual services	79,820.72	82,614.00	85,505.00	247,939.72
3100	Professional services	9,400.00	9,729.00	10,070.00	29,199.00
3200	Training	0.00	0.00	0.00	0.00
3300	Community and hospitality	11,200.00	11,592.00	11,998.00	34,790.00
3400	Incidental expenses	250.00	259.00	268.00	777.00
		137,510.72	142,325.00	147,306.00	427,141.72
7000	Capital expenditure				
7001	Acquisition of property	0.00	0.00	0.00	0.00
7100	Construction	88,471.80	40,551.00	20,291.00	149,313.80
7200	Improvements	0.00	0.00	0.00	0.00
7300	Equipment	0.00	2,000.00	0.00	2,000.00
7500	Special programmes	0.00	0.00	0.00	0.00
		88,471.80	42,551.00	20,291.00	151,313.80
	TOTAL	307,314.30	264,683.74	249,817.74	821,815.78

Notes:

6.0 Capital Development**6.1 Three Year Capital Development Forecasts**

Acct. No. Project No.	Capital Expenditure Project Description	2010		2011		2012		2010-12
		ITEM	PROJECT	ITEM	PROJECT	ITEM	PROJECT	ITEMS
		EUR	EUR	EUR	EUR	EUR	EUR	EUR
7001	Acquisition of property	0.00		0.00		0.00		0.00
7100	Construction Road Resurfacing / Reconstruction	30,000.00	30,000.00	0.00		20,000.00	20,000.00	50,000.00
7200	Improvements	0.00		0.00		0.00		0.00
7300	Equipment Office equipment	0.00		2,000.00	2,000.00	0.00		2,000.00
7500	Special programmes	0.00		0.00		0.00		0.00
TOTAL New Projects:		30,000.00		2,000.00		20,000.00		52,000.00

6.2 Notes and Assumptions

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Capital Development (cont.)

6.3 Details of Capital Development Projects

Project

NUMBER

NUMBER

NUMBER