



HAMRUN Local Council

Annual Administrative Report

2010

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ADMINISTRATIVE YEAR 1ST JANUARY 2010 - 31ST DECEMBER 2010

2010 was the fourth year of the 5th Hamrun Local Council mandate. During this year, Council has continued to shoulder its responsibilities outlined in Act XV of 1993 along with other new-delegated functions.

COUNCIL HUMAN RESOURCES

Council is operating with full staff complement together with contracted professional services of Contract Manager, Architect and Lawyer. Furthermore, Council has 1 "Group A" Labourer assigned from Central Government and 3 ex-Dockyard workers.

COUNCIL FINANCIAL RESOURCES

The Government financial allocation for 2010 was €604,700.00

The Local Enforcement System has generated an additional gross income of €237,835.00 from Contraventions. Local Enforcement related expenses were that of €112,584.00.

COUNCIL OPERATIONS

During financial year 2010, the Council continued its maintenance programme on various pavewalks in the locality and has carried out an extensive patching exercise.

Construction works on car park and Council Administrative Offices have been completed and finishes of Council Administrative Offices were in their final stages.

Considering the difficulties and restrictions encountered, as well as the limited resources, the Council's performance during this first year of mandate is considered as successful.

Mr. Vincent Bonello
Mayor

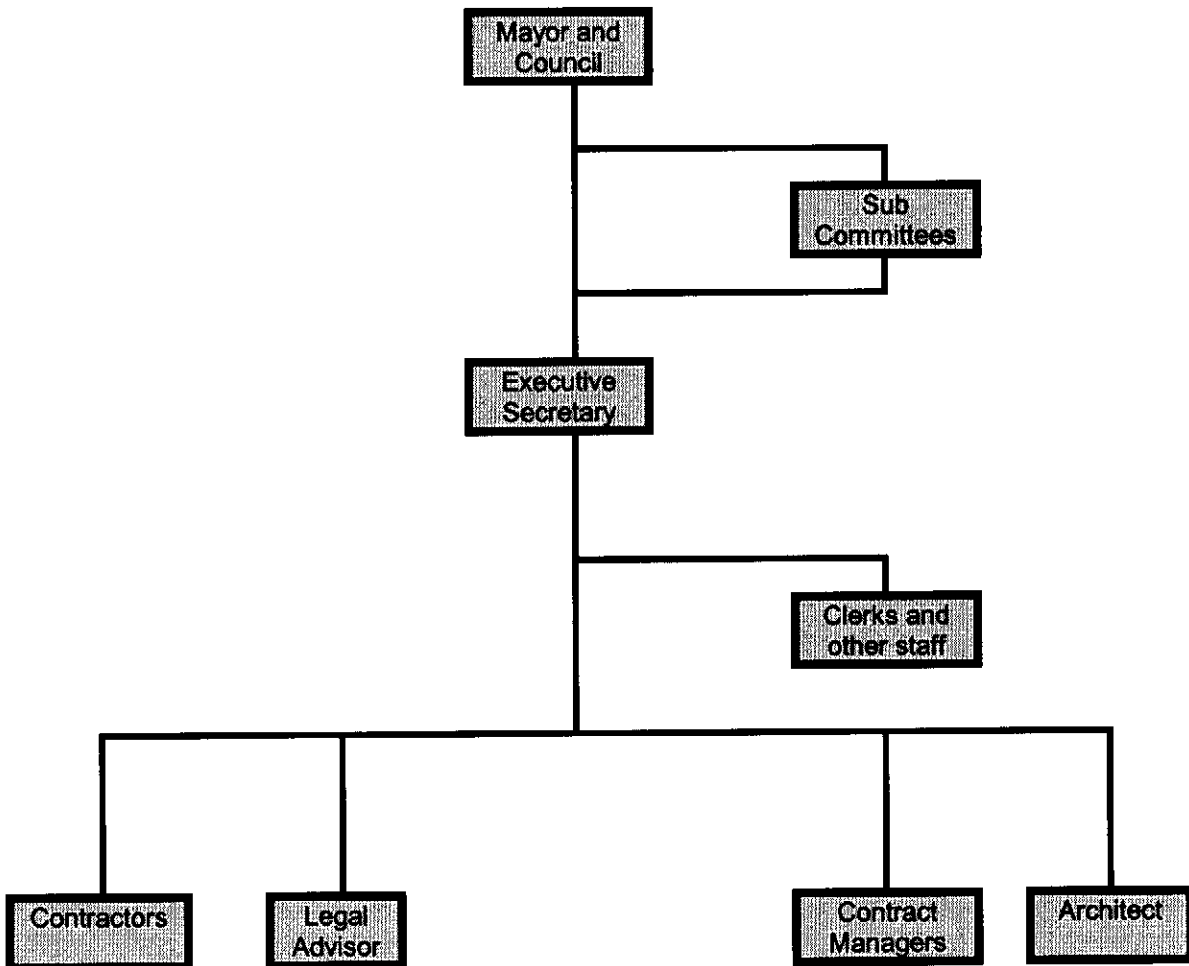
2.0 The Council

2.1 The Council**24 Council Meetings held between 1st January 2010 and 31st December 2010**

| | Excused | Absent |
|--|----------------|---------------------|
| Mayor | | |
| Mr Vincent Bonello | --- | --- |
| Councillors | | |
| Mr Johnaton Abela | 5 | --- |
| Mr Carmen Borg | 1 | --- |
| Ms Judith B. Bugeja | 1 | --- |
| Mr Mario Caruana | 1 | --- |
| Dr. Paula Mifsud Bonnici LL.D | 1 | --- |
| Mr Christian Sammut | 1 | --- |
| Mr Cedric Valletta <small>MInst SMM (UK), MCIM (UK), M.B.A. (Maastricht)</small> | 3 | --- |
| Mr. Arthur Ellul | 1 | --- |
| Employees | | |
| Mr Philip Massa | | Executive Secretary |
| Ms Maronia Psaila | | Clerk |
| Ms. Tiziana Bajada | | Clerk |
| Ms. Fiorella Scicluna | | Clerk |
| Mr. Lydon Vella | | Clerk |

3.0 Council areas of activity

3.1 Organisation



4.0 Income and Expenditure Variations**4.1 Consolidated Income and Expenditure Variations Schedule**

| ACCT NO. | DESCRIPTION | a | b | c | a-b/a | a-c/a |
|----------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | 2010 ACTUAL € | 2010 BUDGET € | 2009 ACTUAL € | BUDGET VAR € | ACTUAL VAR € |
| 2 | Income | | | | | |
| 0000 | Government | 646,745.00 | 811,065.00 | 408,840.00 | (164,320.00) | 237,905.00 |
| 0020 | Bye-laws | 237,835.23 | 205,000.00 | 160,175.02 | 32,835.23 | 77,660.21 |
| 0090 | Investment | 1,450.00 | | 1,084.00 | 1,450.00 | 336.00 |
| 0092 | Loan Drawdown | 635,536.84 | 751,660.08 | 709,061.88 | (116,123.24) | (73,525.04) |
| 0100 | General | 22,183.00 | | 51,062.00 | 22,183.00 | (28,879.00) |
| | TOTAL | 1,543,750.07 | 1,767,725.08 | 1,330,222.90 | (223,975.01) | 213,527.17 |
| 1 | Expenditure | | | | | |
| 1000 | Personal emoluments | 96,069.99 | 114,069.00 | 58,704.94 | 17,999.01 | (37,365.05) |
| 2000 | Operations and maintenance | 614,726.00 | 840,153.48 | 383,452.00 | 225,427.48 | (231,274.00) |
| 7000 | Capital Expenditure | 737,445.31 | 1,163,977.57 | 710,026.01 | 426,532.26 | (27,419.30) |
| | TOTAL | 1,448,241.30 | 2,118,200.05 | 1,152,182.95 | 669,958.75 | (296,058.35) |
| | Balance | 95,508.77 | (350,474.97) | 178,039.95 | (893,933.76) | (82,531.18) |

4.0 Income and Expenditure Variations (cont.)

4.2 Detailed Income Variations Schedule

| ACCT NO. | DESCRIPTION | a | b | c | a-b | a-c |
|----------|-------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| | | 2010 ACTUAL € | 2010 BUDGET € | 2009 ACTUAL € | BUDGET VAR € | ACTUAL VAR € |
| 2 | Income | | | | | |
| 0000 | Government | | | | | |
| 0001 | Annual | 604,700.00 | 604,700.00 | 408,840.00 | | 195,860.00 |
| 0002 | Supplementary | | | | | |
| 0003 | Special needs | 42,045.00 | 47,518.00 | | (5,473.00) | 42,045.00 |
| 0004 | Public/government delegations | | | | | |
| 0015 | Other | | 158,847.00 | | (158,847.00) | |
| | | 646,745.00 | 811,065.00 | 408,840.00 | (164,320.00) | 237,905.00 |
| 0020 | Bye-Laws | | | | | |
| 0021 | Community Services | | 5,000.00 | | (5,000.00) | |
| 0036 | Contravention of bye-laws | 237,835.23 | 200,000.00 | 160,175.02 | 37,835.23 | 77,660.21 |
| 0056 | Sponsorships | | | | | |
| 0066 | General | 22,183.00 | | 51,062.00 | 22,183.00 | (28,879.00) |
| | | 260,018.23 | 205,000.00 | 211,237.02 | 55,018.23 | 48,781.21 |
| 0090 | Investment | | | | | |
| 0091 | Bank interest | 1,450.00 | | 1,084.00 | 1,450.00 | 366.00 |
| 0092 | Loan Drawdown | 635,536.84 | 751,660.08 | 709,061.88 | (116,123.24) | (73,525.04) |
| 0096 | Government securities | | | | | |
| | | 636,986.84 | 751,660.08 | 710,145.88 | (114,673.24) | (73,159.04) |
| 0100 | General | | | | | |
| 0110 | Donations | | | | | |
| 0120 | Contributions | | | | | |
| | | | | | | |
| | TOTAL | 1,543,750.07 | 1,767,725.08 | 1,330,222.90 | (223,975.01) | 213,527.17 |

4.0 Income and Expenditure Variations (cont.)**4.3 Detailed Expenditure Variations Schedule**

| ACCT NO. | DESCRIPTION | a | b | c | b-a | c-a |
|--------------|---|---------------------|---------------------|---------------------|--------------------|---------------------|
| | | 2010 ACTUAL € | 2010 BUDGET € | 2009 ACTUAL € | BUDGET VAR € | ACTUAL VAR € |
| 1 | Expenditure | | | | | |
| 1000 | Personal Emoluments | | | | | |
| 1100 | Mayor's allowance | 13,636.00 | 9,546.00 | 4,500.00 | (4,090.00) | (9,136.00) |
| 1200 | Employee salaries and wages | 71,492.00 | 74,373.00 | 47,218.27 | 2,881.00 | (24,273.73) |
| 1300 | Bonuses | 1,092.99 | 2,550.00 | 1,092.99 | 1,457.01 | |
| 1400 | Income supplements | 484.00 | 5,400.00 | 484.00 | 4,916.00 | |
| 1500 | Social Security contributions | 5,974.00 | 7,400.00 | 3,974.78 | 1,426.00 | (1,999.22) |
| 1600 | Allowances | | 10,800.00 | | 10,800.00 | |
| 1700 | Overtime | 3,391.00 | 4,000.00 | 1,434.90 | 609.00 | (1,956.10) |
| | | 96,069.99 | 114,069.00 | 58,704.94 | 17,999.01 | (37,365.05) |
| 2000 | Operations and maintenance | | | | | |
| 2100 | Utilities | 8,497.00 | 10,320.00 | 7,099.00 | 1,823.00 | (1,398.00) |
| 2200 | Materials and supplies | 1,320.00 | 1,900.00 | 2,406.00 | 580.00 | 1,086.00 |
| 2300 | Repair and upkeep | 110,560.00 | 103,400.00 | 46,242.00 | (7,160.00) | (64,318.00) |
| 2400 | Rent | 26,292.00 | 26,350.00 | 19,799.00 | 58.00 | (6,493.00) |
| 2500 | National / International memberships | 1,564.00 | 1,300.00 | 410.00 | (264.00) | (1,154.00) |
| 2600 | Office services | 10,598.00 | 8,530.00 | 7,424.00 | (2,068.00) | (3,174.00) |
| 2700 | Transport | 2,188.00 | 3,860.00 | 5,226.00 | 1,672.00 | 3,038.00 |
| 2800 | Travel | 1,245.00 | 5,000.00 | 3,695.00 | 3,755.00 | 2,450.00 |
| 2900 | Information services | 2,646.00 | 4,010.00 | 1,094.00 | 1,364.00 | (1,552.00) |
| 3000 | Contractual services | 289,499.00 | 458,533.48 | 146,082.00 | 169,034.48 | (143,417.00) |
| 3100 | Professional services | 17,716.00 | 55,500.00 | 11,360.00 | 37,784.00 | (6,356.00) |
| 3200 | Training | | 650.00 | | 650.00 | |
| 3300 | Community and hospitality | 18,418.00 | 22,300.00 | 55,168.00 | 3,882.00 | 36,750.00 |
| 3400 | Incidental expenses | 317.00 | 1,300.00 | 892.00 | 983.00 | 575.00 |
| 3600 | Local Enforcement Expenditure | 123,866.00 | 137,200.00 | 76,555.00 | 13,334.00 | (47,311.00) |
| | | 614,726.00 | 840,153.48 | 383,452.00 | 225,427.48 | (231,274.00) |
| 7000 | Capital Expenditure | | | | | |
| 7001 | Acquisition of property | | | | | |
| 7100 | Construction | | | | | |
| 7200 | Improvements | | 22,230.00 | | 22,230.00 | |
| 7300 | Equipment | 1,200.00 | 25,000.00 | 964.13 | 23,800.00 | (235.87) |
| 7500 | Special programmes | 736,245.31 | 1,116,747.57 | 709,061.88 | 380,502.26 | (27,183.43) |
| | | 737,445.31 | 1,163,977.57 | 710,026.01 | 426,532.26 | (27,419.30) |
| TOTAL | | 1,448,241.30 | 2,118,200.05 | 1,152,182.95 | 669,958.75 | (296,058.35) |

5.0 Bank Reconciliation Statement

Hamrun 2010

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Prepared by: PKF Malta & Co.

Reconciliation Output : Cash Book 4 - 5004/000 - BOV current 7714

| | | |
|---|--|---------------|
| Closing Balance As Per Bank Statement | | €0.00 |
| Less Outstanding CB 4 Payments : | | |
| 619 01/10/2010 MFOPD _ seminar | | €40.00 |
| 740 07/12/2010 MEpa - compliance cert | | €60.00 |
| 717 07/12/2010 opm - adverts | | €121.13 |
| 731 07/12/2010 | | €150.45 |
| 514 27/07/2010 ENEMALTA DEMARACTION CHARGES | | €232.94 |
| 733 07/12/2010 | | €1,068.75 |
| 734 07/12/2010 | | €2,560.60 |
| 730 07/12/2010 | | €4,766.56 |
| LOAN 12 31/12/2010 loan accountr | | €7,986.04 |
| Sub Total | | €16,986.47 CR |
| Plus Outstanding CB 4 Receipts : | | |
| TRF 20/12/2010 trf tocurrent | | €11,866.99 |
| Sub Total | | €11,866.99 DR |
| Reconciled Bank Balance | | €-5,119.48 |
| Computer Bank Balance As At 31/12/2010 | | €-5,117.63 |
| Diff | | €1.85 |

----- End of Report -----

6.0 Local Government Auditors Report plus Financial Statements

6.1 Local Government Auditors Report

**Hamrun Local Council
Report and Financial Statements**