

Non Segnis Quies Ruris

Had-Dingli Local Council

Annual Administrative Report

2014

Contents

Introduction	1
The Council	2
Local Council Finances	5
Income and Expenditure Schedule Variations	6
Bank Reconciliations	9
Auditors Report to the Financial Statements	10

1.0 Introduction

Introduction

This report is a review of Had-Dingli Local Council activities covering the period from 1st January 2014 until 31st December 2014 for the term of the VII Council.

In view of the fact that the Council has endured several difficulties such as shortness of staff in the administration and financial limitations throughout this year, I, the undersigned, am proud to say that we have managed to maintain the esteemed image our village enjoys, as determined from the clean streets, good upkeep of our soft areas and gardens while offering the best possible service to the community.

The main three contracts that we have had in place, the Household Waste Collection, the Bulky Refuse Collection, the Street Sweeping and Maintenance of Soft Areas, took up a substantial amount of our funds. Notwithstanding this, during this year we continued maintenance works on the street lights' system, including installation of new and decorative lamps, where street lights were missing. New traffic signs, signs for illegal dumping and bins including doggy bins were put up throughout the year as the need arose. Paint refresh of existing road markings was mainly carried out by the Council's employees. Great savings were also made with regards to patching works needed in the locality, whereby the Council provided the material and machinery and its employees carried out the labour works involved.

Due to repetitive vandalism in Gnien il-Familja, CCTV cameras were installed and since their activation vandalism dropped radically. To stop illegal dumping near the Bring-in-Sites, two other CCTV cameras shall be installed in the coming weeks. With the help of a good number of volunteers, Gnien il-Familja was given a badly needed facelift which included the installation of new coloured bins, painting of benches and changing of LED lamps.

The Dingli community is comparatively active and the Local Council organized a number of activities each year. As in previous years, the Carnival Sunday activities, the annual and much awaited Wirja Agrarja held in late April, the Imnarja Stand and Jum Had-Dingli were successfully organised and indeed, well attended. Other annual events were also organised such as the Gozo outing, a visit to cribs being exhibited, and the Christmas Pantomime. It also collaborated during other events held in Dingli by various Dingli NGOs such as the Christmas Village and a Barbq held in aid of Community Chest Fund. While organising such events, our service to the community, through our administrative office, continued at the same high levels thanks to the effort of the Council's Staff and volunteers.

The Council has done its utmost to solve the problems related to the Public Transport Service mainly those concerning Buskett residents and other problems relating to heavy vehicles mainly those passing through the village core. As in most other parts of the island, Had-Dingli also had its fair share of parking problems in certain areas around the village core. In order to take the best possible decisions, we met and heard the residents' concerns about the area and asked for professional expertise to guide us reach a final decision.

All this was possible with the support of Councillors, Local Council staff, the Department for Local Government and above all the residents who cooperated with us and supported our initiatives.

Venera Micallef*Mayor, Had-Dingli Local Council*

2.0 The Council

The Council**Meetings**

The 7th Legislation during this year held 24 meetings with the following attendance

Venera Micallef- <i>Mayor</i>	24 Present	0 Excused	0 Absent
Mark Abdilla- <i>Vice Mayor</i>	24 Present	0 Excused	0 Absent
David Vassallo- <i>Councillor</i>	24 Present	0 Excused	0 Absent
Sandro Azzopardi- <i>Councillor</i>	24 Present	0 Excused	0 Absent
John Mary Camilleri- <i>Councillor</i>	23 Present	1 Excused	0 Absent
Mark Mallia- <i>Executive Secretary</i>	24 Present	0 Excused	0 Absent

During these meetings until the Ambassador for Had Dingli, Ms. Rachel Powell attended regularly the council meetings.

Set Up

The Council administrative office is managed by Mark Mallia and is assisted by a clerk Katia Fenech, Paul Gauci under a scheme by ETC, an IPSL employee Joe Zahra and in October, Anthony Cachia joined in as a receptionist under the scheme LEAP Project. The opening hours of the Council during the week in winter was until 16.00 hrs while in summer till 1pm. The office opened also on Saturdays all year round between 8am and 11.30am.

A number of Circulars were issued to communicate and inform the residents about various activities and other notices which concern the residents amongst others this apart from the direct contact between our residents and councillors/ council staff, an opportunity that is unique for our council.

An agreement was signed so that in the next weeks the Council meetings will be streamed on line. The Council uploads all documents on the Local Government Web Page.

Activities- routine interventions

During this year a new contract was signed with Green MT for the collection and cleaning around Bring In sites and the introduction on the collection of glass. The contract included the collection of Door to Door Recycling Waste. As in previous years the cleansing of the street is covered with a contract. The Council constantly as well did intervention to make sure that the locality remains clean, especially after events over and above the normal sweeping contracts.

The upkeep of Gnien il-Familja was maintained by the council workers. This includes the upkeep of the garden furniture and cleansing. The upkeep of non urban areas was also carried out by the council workers. During 2014 the council installed CCTV cameras in the same gardens due to repetitive vandalism.

2.0 The Council

Routine interventions in the cleaning of culverts were carried out also by the council workers besides the maintaining and refreshing of road markings, patching and signage.

Infrastructure and EU Funds

During this year the council continued with the repairs and maintenance of pavements in various streets which were affecting the health and safety of the residents residing in that particular street.

CCTV camera was installed at the Bring In Site in Triq Misrah Suffara and preparations were in process to install another CCTV camera at the other Bring in Site situated near the Dingli football ground.

Funding for the embellishment of Misrah Guze Abela under Measure 313/ 314 was requested by the Council and approved by GAL Xlokk for southeast Malta as part of the EU's initiative which aims to help rural areas fulfil their potential. The total sum of this project amounted to € 209,800. Various meetings were held with the two major entities namely Enemalta and WSC apart from the contribution and suggestions by the Dingli NGO's and residents. Tender was drafted and issued by the end of the year.

During 2014 the Council concluded the works related to the Heritage Trail "Dingli Beyond the Cliffs" under Measure 313. These works included Phase 2 of Ta' Zaghfrana and extra works at Misrah Psaigon and Wied Hazrun. Remedial works funded by the council were carried out due to the fact that works done previously in 2012 caused damages to the adjacent fields.

Apart from the above funded EU projects under the Rural Development Programme Measure 125 works were carried out on the pathway leading to fields at Tal-Qasam and Triq Hal Tartarni. Due to unforeseen circumstances at preliminary stage of Measure 125 when the estimate was submitted with the application for approval by the GAL Xlokk, the funds allocated did not cover the whole project and the completion of works had to be completed and carried out with the funds allocated from the Council.

Furthermore works at Triq L-Irdum are to be carried out in the beginning of 2015.

Activities- Social and Cultural

Once again the Council organised its annual carnival activity which has now established itself in the Cultural events found in Dingli. The annual Wirja Agrarja was held in April and was once again a huge success and attended by a lot of people. Apart from this, the Council has set up its stand during the Mnarja Festival held at Buskett Gardens.

As part of the Community Chest Fund, a BBQ was organised at the Dingli Scouts Headquarters in which a good number of residents with their families attended.

Jum Had Dingli was organised and held in September whereby several activities were held during the day including the Serata Muzika Letterarja during which the Gieh Had Dingli award was given to Dun Ewkarist Zammit.

This Christmas the Council organised an activity in which the Ghaqda Muzikali Santa Marija took part. During the year six cultural outings were organised for our residents, visiting various different places of interest.

2.0 The Council

During 2014, the Council offered various courses in Life Long Learning and computer courses run in collaboration with TCTC. Various physical fitness programs such as aerobics, pilates and zumba were organised and which proved to be a huge success attended by a large number of residents in the locality. Also in collaboration with the Health Promotion Unit, a program aimed for teenagers was held for the second consecutive year.

One should also mention that as in previous years the Council offered the service of a nurse for the inoculation for the jab against influenza.

Conclusion

The report cannot be concluded without mentioning the assistance, the Council had from the Central Government through various Departments. In reviewing the past year one notices that although we continuously struggle to survive the financial burden, at the end we manage to produce concrete results. We have made our claims to the Central Government that the allocation granted is not enough to cope with all expenses involved in the day to day running of the locality and this limit us from doing other interventions that can enhance our locality.

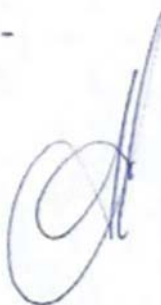
We thank everyone who contributed and cooperated with the Council in implementing its tasks, hoping that our work was effective and beneficial to our locality. We thank all stakeholders involved, our contractors who rendered a service to the whole community, our families who in a way or other supported us. We thank all residents and business community that helped in a way or another to keep the image of our locality.

Thanks.



Mark Mallia
Deputy Executive Secretary

V.H -



3.0 Local Council Finances

During the last financial year, Dingli Local Council did its utmost to do what listed under the Local Council Act. As at December 2014, the Council had a deficit of € **222,812**. Said amount was worked as follows:-

400 1033 8845	BOV – Savings Account	€ 23.10
400 1033 8861	BOV – Current Account	€ 17.50
200 012 089 32	APS – Current Account	€ 4,005.18
	Uncashed Cheques APS	-€ 3,691.70
	Un deposited Cash	€ 2,340.22
	Petty Cash	€ 100.00
Total		€2,794.30

From said balance of € **2,794.30** the following adjustments need to be done :

Less Accruals (Works done but invoice not yet received)	(27,011.58)
Add pre payments	882.64
Add Accrued Income - Wirja Agrarja	201.71
Add Accrued Income - Skema dwar Inizjattivi Sportivi	2,350.00
Add Accrued Income - Skema Libreriji Pubbliċi	218.00
Add debtors	14,907.25
Less creditors	(116,865.32)
Less other creditors	(400.00)
Less future commitment	(99,889.00)
Total	(225,606.30)
Finale balance	(€222,812)

4.0 Income & Expenditure Schedule Variations

4.1. Income and Expenditure Schedule Variations

Nru. tal-Kont	DESKRIZZJONI	c		b	c		a-b/b-a	a-c/c-a
		2014	2014	2014	2013	2013	2013	
		ATTWALI	ESTMI	ATTWALI	ATTWALI	ESTMI	ATTWALI	
		€	€	€	€	€	€	€
2	Id-Dhul							
0000	Mil-Gvern	340,897.00	325,309.00	324,631.00	15,588.00	16,266.00		
0020	Il-'Bye-law s'	17,140.00	11,000.00	33,310.00	6,140.00	-16,170.00		
0090	L-Investment	249.00		319.00	249.00	-70.00		
0100	Generali	2,067.00	15,500.00	2,150.00	-13,433.00	-83.00		
	TOTAL	360,353.00	351,809.00	360,410.00	8,544.00	-57.00		
1	L-Infiq							
1000	Is-Salarji	50,207.00	66,674.00	61,541.00	16,467.00	11,334.00		
2000	Manutenzjoni u Xoghlijiet ohra	243,657.00	208,274.00	243,495.00	-35,383.00	-162.00		
7000	L-Infiq Kapitali	124,902.00	83,700.00	144,710.00	-4,120.00	19,808.00		
	TOTAL	418,766.00	358,648.00	449,746.00	-60,118.00	30,980.00		
	Bilanc	-58,413.00	-6,839.00	-89,336.00	-51,574.00	-31,037.00		

Balances as at 31.12.2014

Receivables	20,380.00
Cash and Cash Equivalents	127,846.00
(less) Funds intended only for specific EU projects use	-125,052.00
Current Liabilities other than deferred Income	-146,097.00
Future Commitments	-99,889.00
Available Funds	-222,812.00

Noti:

Income & Expenditure Schedule Variations (cont.)

4.2. Detailed Income Schedule Variations

Nru. tal-Kont	DESKRIZZJONI	a	b	c	a-b	a-c
		2014 ATTWALI €	2014 ESTMI €	2013 ATTWALI €	VARJANZA ATTWALI - ESTMI €	VARJANZA ATTWALI €
2	Id-Dhul					
0000	Mill-Gvern (Brought Forward)					
0001	Annw ali	299,308.00	299,309.00	299,661.00	-1.00	-353.00
0002	Supplimentari	20,966.00	26,000.00	2,534.00	-5,034.00	8,432.00
0003	Bzonnijiet Speċjali					
0004	Delegazzjonijiet Pubbliċi/Governattivi	5,021.00		12,394.00	5,021.00	-7,373.00
0015	Hw ejjeg Ohra	15,602.00		10,042.00	15,602.00	5,560.00
		340,897.00	325,309.00	324,631.00	15,588.00	16,266.00
0020	Il-'Bye-Laws'					
0021	Servizzi Komunitarji	8,849.00	6,200.00	24,304.00	2,649.00	-15,455.00
0036	Ksur tal-'bye-law s'	1619.00	2,600.00	1,641.00	-981.00	-22.00
0056	Ghotjiet Sponsorjali	500.00	1,400.00	4,129.00	-900.00	-3,629.00
0066	Generali	6,172.00	800.00	3,236.00	5,372.00	2,936.00
		17,140.00	11,000.00	33,310.00	6,140.00	-16,170.00
0090	Investiment					
0091	Imghax tal-Bank	249.00		319.00	249.00	-70.00
0096	Sigurtajiet tal-Gvern					
		249.00		319.00	249.00	-70.00
0100	Generali					
0110	Donazzjonijiet					
0120	Kontribuzzjonijiet	2,067.00	15,500.00	2,150.00	-13,433.00	-83.00
		2,067.00	15,500.00	2,150.00	-13,433.00	-83.00
TOTAL		360,353.00	351,809.00	360,410.00	8,544.00	-57.00

Noti:

•

Income & Expenditure Schedule Variations (cont.)

4.3. Detailed Expenditure Schedule Variations

Nru. tal-Kont	DESKRIZZJONI	c	b	a	b-a	c-a
		2014	2014	2013	VARJANZA	VARJANZA
		ATTWALI	ESTMI	ATTWALI	ATTWALI/ESTMI	ATTWALI
		€	€	€	€	€
1	L-Infiq					
1000	Is-Salarji					
1100	L-Onorarju tas-Sindku	6,868.00	6,868.00	6,608.00		-260.00
1200	Pagi ta' l-impjegati	30,345.00	45,000.00	43,077.00	14,655.00	12,732.00
1300	Bonus	172.00	2,500.00	2,001.00	788.00	289.00
1400	Dhul Supplementari	242.00	606.00	363.00	364.00	121.00
1500	Kontribuzzjonijiet tas-Sigurtà Socjali	1,424.00	3,800.00	3,027.00	2,376.00	1,603.00
1600	Koncessjonijiet ('Allowances')	6,400.00	6,400.00	6,037.00		-363.00
1700	Sahra	3,216.00	1,500.00	428.00	-1,716.00	-2,788.00
		50,207.00	66,674.00	61,541.00	16,467.00	11,334.00
2000	Manutenzjoni u Xogholijiet ohra					
2100	Konsum tal-bzonn (daw l/ilma/tel. etc.)	13,966.00	8,000.00	11,360.00	-5,966.00	-2,606.00
2200	Xiri ta' Materjal u Fornimenti	4,745.00	3,550.00	5,498.00	-1,955.00	753.00
2300	Tisw ijjiet u Manutenzjoni	14,717.00	28,900.00	14,595.00	14,183.00	-122.00
2400	Kera	132.00	900.00	1,543.00	-421.00	222.00
2500	Shubija f'Ghaqdiet Nazzjonali/Internazzjonali	527.00		277.00	-527.00	-250.00
2600	Spejjez ta' l-Ufficcju	5,838.00	1,500.00	3,714.00	-4,338.00	-2,124.00
2700	Trasport	8,520.00	9,000.00	10,028.00	480.00	1,508.00
2800	Safar u vvjaggar	135.00		17,302.00	-1,351.00	15,951.00
2900	Taghrif lill-Publiku	2,845.00	360.00	755.00	-2,485.00	-2,090.00
3000	Spejjez ta' Kuntratti	14,583.00	127,264.00	135,534.00	-14,319.00	-6,049.00
3100	Servizzi Professionali	10,372.00	7,500.00	10,843.00	-2,872.00	471.00
3200	Tahrig	4,407.00	300.00		-4,107.00	-4,407.00
3300	Ospitalità u Servizzi lill-Komunità	32,131.00	20,000.00	31,444.00	-12,131.00	-687.00
3400	Spejjez ohra li jinqalghu	1,334.00	1,000.00	602.00	-334.00	-732.00
3600	Local Enforcement System					
		243,657.00	208,274.00	243,495.00	-35,383.00	-162.00
7000	L-Infiq Kapitali					
7001	Xiri ta' propjeta					
7100	Bini		26,000.00		26,000.00	
7200	Titjib		49,700.00	1,434.00	49,700.00	1,434.00
7300	Makkinarju u Apparat	2,983.00		944.00	-2,983.00	-2,039.00
7500	Progetti Speċjali	12,199.00	8,000.00	142,332.00	-113,919.00	20,413.00
		124,902.00	83,700.00	144,710.00	-41,202.00	19,808.00
TOTAL		418,766.00	358,648.00	449,746.00	-60,118.00	30,980.00

Noti:

•

5.0 Bank Reconciliation

5.1 Kont ta' tiffdil

€

Bilanc tal-Bank Statement BOV Savings 40010338845	23.10
Depoziti li saru sal-31/12/2014 u li ma dehrux fil-Bank Statement Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	
Bilanc fil-kont tal-Bank	23.10

5.2 Kont kurrenti

€

Bilanc tal-Bank Statement APS Bank Current A/c 20001208932	4,005.18
Depoziti li saru sal-31/12/2014 u li ma dehrux fil-Bank Statement Audit adjustments	0.00
Cekkijiet maħruġa l'iżda għadhom ma ġewx imsarfa	-3,691.70
Bilanc fil-kont tal-Bank	313.48

5.3 Petty Cash

€

Flus fl-idejn	100.00
Depoziti li saru sal-31/12/2014 Tnaqqis ta' 'withdrawals' li saru	
Bilanc fil-kont fl-idejn	100.00

5.4 Kont Fixed

€

Bilanc tal-Bank Statement	0.00
Depoziti li saru sal-31/12/2014 u li ma dehrux fil-Bank Statement Tnaqqis ta' 'withdrawals' li saru u li ma deherux fil-Bank statement	
Bilanc fil-kont tal-Bank	0.00

5.5 Kont kurrenti

€

Bilanc tal-Bank Statement BOV Current account 40010338861	17.50
Depoziti li saru sal-31/12/2014 u li ma dehrux fil-Bank Statement Cekkijiet maħruġa l'iżda għadhom ma ġewx imsarfa	0.00
Bilanc fil-kont tal-Bank	17.50

Kevin Borg
Acting Executive
Secretary

6.0. Auditors Report to the Financial Statements

Report attached