



## Data Protection Officer Appointment Letter and Contract Agreement



### Appointment Letter: Data Protection Officer

Appointing Mr Adrian Mifsud  
(BOOM Consultancy & Advisory Services) as Data  
Protection Officer

Effective Date: June 15<sup>th</sup> , 2019

The Birkirkara Local Council (hereinafter referred to as "Controller") appoints Mr Adrian Mifsud (BOOM Consultancy & Advisory Services) as the Data Protection Officer pursuant to Article 37 GDPR. The appointment shall take effect on June 15<sup>th</sup>, 2019 in accordance with the conditions of the service contract attached to this appointment letter.

Mr Adrian Mifsud (BOOM Consultancy & Advisory Services) is entrusted with providing the services of a Data Protection Officer to ensure Controller-wide adherence to the provisions of the GDPR and to further data protection regulations. His duties shall be derived from the GDPR and shall, specifically, be aligned with Article 39 GDPR:

- informing and advising the Controller about their obligations under the GDPR,
- monitoring compliance with the GDPR,
- cooperating with any data supervisory authorities,
- acting as a contact point for data subjects and processing their inquiries related to the Controller's data processing activities.

To facilitate the execution of this role as Data Protection Officer, he shall report directly to management, specifically the Executive Secretary.

#### Controller

Neil Spiteri  
Executive Secretary  
Birkirkara Local Council  
Civic Centre, 2nd Floor,  
Tumas Fenech Street,  
Birkirkara, BKR 2527

signature

#### Data Protection Officer

Adrian Mifsud  
Data Protection Officer  
BOOM Consultancy & Advisory Services  
98, Triq San Vincenz  
Hamrun HMR2011

signature