

## **Hal Balzan Local Council**

### **Business Plan**

**2011 - 2013**

### **Table of Contents**

Introduction and Situation Analysis	2
Mission Statement and Values	6
Objectives, Expected Results and Strategies	7
Operations Analysis	10
Financial and Performance Forecasts	13
Capital Development	16

## 1.0 Introduction and Situation Analysis

---

This is the seventeenth year of Local Councils. The Council's responsibilities and services have gradually increased and improved to the benefit of residents and other persons who come to the locality. The Local Council's Act, Act XVI of 2009 made certain changes which I would like to note in this introduction as one of the changes concerns the financial year for local council which now starts on the 1<sup>st</sup> January and end on the 31<sup>st</sup> December.

During this past year we tried to improve the service offered so as to maximise the benefits and efficiency expected by our residents. Councillors with the help of sub-committees in certain cases report on the needs of the locality and put forward proposals which may improve the environment and offer support so as to improve the locality and its residents.

The Council will continue to provide for the upkeep and maintenance of the locality and to propose projects for the benefit of all residents and the embellishment of the locality. The Council will do this with the help of its sub-committees and workers. This will help the Council to minimise the number of complaints – the Council will do its best to be proactive in its outlook and will act on complaints in a timely manner. In order to do this successfully the Council will also need to rely on additional funding which can be sought via applying through the various Government and European Funding opportunities

The delegation of responsibilities for other matters by the Central Government regarding the payment of licences and the introduction of a one-stop shop for complaints and other matters will make the Council's services indispensable and for this reason we have to give the best possible service.

### Looking back

During the various legislatures the Council managed to re-surface a number of alleys and roads and reconstructed a number of pavements, the works included the replacement of household water services and where necessary the replacement of the water main and the placing of pipes underground for the installation of telephone service cables. The Council also reconstructed the playing field and public convenience.

After a request by the Council the Central Government restored the facades of the Three Churches and the Parish Church parvis.

The Council was also involved in the restoration committee of the Wignacourt Aqueduct. The Councils of the area, the Central Government and other entities were involved in the restoration of the aqueducts arches, which were badly in need of repair.

The Council is providing for the upkeep and maintenance of the locality's cleaning services, Playing Field and verges, traffic signs and markings and also proposing that new street signs are introduced with the aim of improving safety on our streets.

As part of the Council's commitment to the elderly, the council organised monthly outings for the senior citizens, these are proving to be a success with an increased demand for attendance. Jum Hal Balzan, Jiem il-Gonna, concerts and other activities were organized.

Street lighting has improved during the past years after various requests were forwarded by the Council. The delegation of street lighting to local councils is facilitating the replacement of street lights when complaints are forwarded to the council.

### The Future

#### Funding

The funding formula which came into force on the 24<sup>th</sup> December 1999 with the passing of Act XXI of 1999 is working against the council and expected increases are being met with decreases in funds and therefore less money to be used on capital projects. The increase in the VAT rate and more expensive contracts for maintenance are also contributing to a decrease in funds.

The Council will this year be in a better position than it was last year to implement a number of projects, because the Central Government will be helping us implement projects by providing us the labour force at a subsidized rate. The budget has now increased pending the Local Council Reform just announced with more responsibilities being expected to be delegated to local councils. There are now more funding opportunities under different schemes being issued by the central government and also EU funding opportunities. With the amendments to the Local Council's Act XVI of 2009 the funding formula was changed so that it was simplified. The Central Government immediately saw that the formula worked against our council and when allocating funds introduced an adjustment sum otherwise we would have been underfunded.

#### Projects

The Council's project to re-surface St. Mary Street and Old Railway Road will have to be delayed because of lack of funds. The construction of pavements in Idmejda Street will have to be delayed because of lack of funds.

### 1.0 Introduction and Situation Analysis

---

During the year 2009 two large area patching works ended up being road re-construction as the soil/clay road base had to be replaced to take traffic loads.

During the year 2011 we will be able to do another phase of the upgrading of Church Square and surrounding streets under MEPA's Urban Improvement Funds or if funds are allocated through the ERDF. We will also apply for further funding to carry out another phase later in the year through the same funding scheme.

The Wesgha Prof. Guze' Aquilina project took a setback as when we were in a position to submit the application to MEPA for the change of use from a villa area to a terraced house area. In the meantime, the application has still not been made as the land is the subject of a court case initiated by the Good Shepherd Nuns against the Central Government for compensation because a road was constructed without the land being expropriated and compensation given.

The Council has submitted a development brief with regards to a piece of land belonging to the Joint Office in Wesgha Prof. G. Aquilina. The Council intends to turn it into a recreational area/community area. We hope our efforts will be supported by the Central Government. We had to re-submit a new application to MEPA for the development of the site so as to maximize land use to make the project viable. Since our original application was submitted to MEPA, new developments occurred which meant the withdrawal of our application and temporary shelving of the project pending a court decision.

The Council put forward a request to the Roads Department for the re-surfacing of Balzan Valley and the construction of pavements in the same road but no developments may be reported. The Council feels that this road merits attention from the Central Government because it is used as one of the main arterial roads even though it is not listed as one of the main arterial roads falling within the responsibility of the Central Government. This has also resulted from a study carried out by the Planning Authority.

Every effort will be made to improve the condition of pavements, streets, traffic signs and markings. The Council will also make proposals to ensure the safety of our street, especially, certain dangerous traffic junctions. One should note that pelican lights were installed at Bir Bal Street / off St. Francis junction to make it safe, the works were made by the Central Government after various requests by the Local Council.

The new Public Transport Reform to come into force on the 3<sup>rd</sup> July 2011 is expected to provide bus routes that will make it easy for residents to reach the Birkirkara Health Centre without difficulty.

We hope that over the coming three years the Health Zone Policy, the Community Centre, the circular bus route and the recreational project will come to be realised. We will be working towards this end in spite of difficulties encountered during the past years.

The Council's previous commitment to work on a programme of pavement repairs and maintenance during the next three years, as stated in previous Business Plans, to improve all pavements in the locality will have to be re-adjusted because of the increased pressure on funds from different sources for the provision of services. Priorities on pavement re-instatement or repair will be given according to condition of pavement and utilisation.

The Bir Bal area is a problem area with regards to sewage overflow. The Government will be building a retention basin to eliminate this problem. The problem was allevated somewhat by the construction of culverts along the whole length of the road. No further developments can be reported about the matter.

The Council has one worker allocated from the Department of Works and three workers from the IPSL scheme (shipbuilding workers), these workers are seconded with the Council and they work on minor infrastructural works. We also have one person from the ETC Community Work Scheme. These arrangements make us more efficient in solving complaints of a small nature.

#### **Contractual Services**

During the year 2010 the contracts for the provision of bulky refuse, the upkeep and maintenance of the public convenience and the contract for domestic refuse collection came up for renewal and contracts were allocated. The Council also worked with the Birkirkara Local Council with regards to the joint issue of tenders with regards to the traffic signs and markings, upkeep and maintenance of public gardens and soft areas and road works.

## 1.0 Introduction and Situation Analysis

---

### Other works

Various requests were presented to the Transport Malta regarding road signs and markings, these included the painting of parking bays, 1m double yellow lines to give access to garages and other minor traffic signs. The introduction of wardens during the year 2000 has helped to decrease traffic contraventions and the introduction of the green wardens at the start of 2006 were intended to help us tackle the littering problem but effectiveness with regards to dog fouling needs to improve.

The Council intended to commence with a study for the introduction of a pilot project for residential parking giving priority to residential parking in the commercial areas but this was never carried out especially after the Pieta Local Council was taken to court over the issue of residential parking schemes.

The Council's aim to install all electrical and telephone wiring underground can only be achieved in conjunction with the authorities providing these services. This is difficult to achieve unless the authorities concerned are in a position to meet our requests.

The Council is responsible for streetlighting and works are ongoing with a number of lamps being replaced. A new lamp is to be installed in a new road and we are in the application stage and awaiting the issue of Enemalta permit.

### Activities

The Council will continue to organise outings for senior citizens, these were a great success. A number of other activities organised were organized for residents including Lejla Balzanija, Jum Hal Balzan, Jiem il-Gonna, sports activities, cultural walks so as to create opportunities for participation in the community. We will this year, for the second time organize Jiem il-Gonna an activity held to highlight Balzan's traditional citrus fruit gardens which gave the locality its motto "Hortibus Undique Septa" or "Imdawwar bil-Gonna" (Surrounded by Gardens).

Youths will be encouraged to participate in various Council activities, they will be encouraged to exhibit their talents and they will be given every opportunity to participate. Hal Balzan Local Council would like to see a more active participation of the Balzan Youth Centre in the activities organised by the Local Council, with particular reference to Jiem il-Gonna. Gieh Hal Balzan medals were also given to persons who contributed to the good of the locality.

Every effort will be made to organise various social activities to promote culture, education and information regarding health, safety and other matters.

Some years back we won a prize in the national competition "Sebbah Pajjizek", we came second in the cleanest category for councils of a population less than 7000. We will make a greater effort during the coming months, to upgrade and embellish the locality thus setting an example for other councils to follow.

We shall make every effort to encourage residents to embellish house facades and balconies with troughs containing flowering plants to add some colour and life in their windows and balconies.

### Boundary problem

The boundary problem of Naxxar Road and P. P. Castagna Street solved in March 1998 and re-opened by the passing of Act XXI of 1999, responsibility for Naxxar Road was passed to the Birkirkara Local Council, is still pending.

### Wardens

Our past efforts to organised traffic arrangements in the locality is now enforced by traffic wardens. The introduction of Local Wardens has had an effect with regards to law enforcement with regards to traffic contraventions. Enforcement with regards to dog fouling and littering needs to be improved, moreover more civic sense needs to be instilled in our residents.

We shall make every effort to make people more aware of the need to provide access for disabled persons to premises which provide a service be they private or public places and the council is currently studying where to place public parking spaces reserved for the disabled.

### Information

Whilst every resident is encouraged to forward suggestions every effort will be made to consult with residents before a project is implemented.

### Scheduling of Property

Properties of particular value will be scheduled for conservation purposes. For this reason the Planning Authority will be requested to register such properties.

**1.0 Introduction and Situation Analysis**

---

**Conclusion**

The Council will do its utmost to:

- Improve the standard of services given through the re-location of premises and by upgrading the infrastructure.
- Reduce waste of resources by better management of our very limited funds.
- improve cleaning services and improvements to the infrastructure so as to upgrade the image of the locality.
- improve the service offered to citizens by the introduction of e-government services in the local council so as to better serve citizens.
- improve services offered by increasing our human resources.

We have already won a prize in the national competition “Sebbah Pajjizek”, we came second in the cleanest category for councils of a population less than 7000, we will make a greater effort during the coming months, to upgrade and embellish the locality.

We shall make every effort to encourage residents to embellish house facades and balconies with troughs containing flowering plants to add some colour and life in their windows and balconies.

The Council will try its utmost to provide the best possible service to residents. A voicemail service was introduced and it is now possible to leave messages after office hours. The Council has employed two part-time clerks instead of one part-time and one full-time clerk.

We expect a higher commitment from government to improve the condition of roads. The re-surfacing of Bir Bal Street during 2007 was a first step in the right direction. Road maintenance cannot be sustained for long, the condition of roads is deteriorating heavily and increasing maintenance costs for roads can no longer be met through the Council’s funds.

We hope that civic pride in our community will help us keep the present level of cleanliness and infrastructure we presently enjoy. We expect the commitment of each individual for the improvement of our locality, alone we can do but little.

I am confident that together we can greatly enhance the environment and value of Ħal Balzan.

**Dr J. Zammit Montebello**  
Mayor

**2.0 Mission statement and Values**

---

**2.1 Mission Statement**

To become the model Council through the continuous development of our infrastructure to best meet the needs of the residential and business sectors of our community while continually emphasising operational excellence and innovative administration of our financial resources.

To meet or surpass the revenue targets and maintain expenditure within the budget while ensuring the best "value for money" for the services we buy.

**2.2 Values**

The values the Hal Balzan Council espouses are:

- Enhancement of the quality of works and service.
- Maximisation of the benefits to our Community as a whole while respecting the needs of individuals and specific sectors.
- Respect for the viewpoints and beliefs of all members of our community.
- Respect for the environment and cultural heritage of our community.
- The just and open administration of Council business.
- Excellence in everything we do, in the services we receive and give.

**3.0 Objectives, Expected Results and Strategies****3.1 Short term objectives and expected results (2011)**

Objectives	Expected Results
<ul style="list-style-type: none"> <li>Maintenance of roads and pavements within the responsibility of the Council and liaison with the relative government department for works which fall within the responsibility of the central government.</li> </ul>	<ul style="list-style-type: none"> <li>Better streets and pavements and a decrease in the number of complaints received.</li> </ul>
<ul style="list-style-type: none"> <li>Upkeep and improvements to traffic signs and road markings that fall within the responsibility of the Council and liaison with the Roads Department for works which fall within the responsibility of the central government.</li> </ul>	<ul style="list-style-type: none"> <li>Better, more visible road signs and markings to prevent road traffic accidents. To increase safety to pedestrians and road users through the introduction of traffic calming measures.</li> </ul>
<ul style="list-style-type: none"> <li>Upkeep and Maintenance of the Playing Field.</li> </ul>	<ul style="list-style-type: none"> <li>Better environment for children's recreation.</li> </ul>
<ul style="list-style-type: none"> <li>Upkeep and Maintenance of the Public Convenience.</li> </ul>	
<ul style="list-style-type: none"> <li>Levelling of Drainage inspection manholes.</li> </ul>	<ul style="list-style-type: none"> <li>Prevention of danger to road users.</li> </ul>
<ul style="list-style-type: none"> <li>Improve the public transport service with the introduction of a circular bus route.</li> </ul>	<ul style="list-style-type: none"> <li>Facilitate access to the Birkirkara Health Centre.</li> </ul>
<ul style="list-style-type: none"> <li>Law enforcement of contraventions regarding traffic, littering and other regulations.</li> </ul>	<ul style="list-style-type: none"> <li>To better regulate traffic and cleanliness in the locality.</li> </ul>
<ul style="list-style-type: none"> <li>The payment of government rents and other licences/services at the Local Council.</li> </ul>	<ul style="list-style-type: none"> <li>To make it easier for business entities and other persons to effect payments within the locality.</li> </ul>
<ul style="list-style-type: none"> <li>The nomination of a Primary School President.</li> </ul>	<ul style="list-style-type: none"> <li>Council representative of the School Council will improve complaint handling.</li> </ul>
<ul style="list-style-type: none"> <li>Removal of all obstacles in public places.</li> </ul>	<ul style="list-style-type: none"> <li>Decrease in danger to person and property.</li> </ul>
<ul style="list-style-type: none"> <li>An education campaign on the care of the environment and competitions for the embellishment of balconies.</li> </ul>	<ul style="list-style-type: none"> <li>Improvement in our environment.</li> </ul>
<ul style="list-style-type: none"> <li>To encourage the participation of the private sector to decorate streets and facades during feast days and to participate in council activities.</li> </ul>	
<ul style="list-style-type: none"> <li>To improve supervision of works made.</li> </ul>	<ul style="list-style-type: none"> <li>Better value-for-money.</li> </ul>
<ul style="list-style-type: none"> <li>To liaison with the Roads Department regarding the embellishment of road traffic junctions that fall within the responsibility of the central government.</li> </ul>	<ul style="list-style-type: none"> <li>To make traffic junctions safer.</li> </ul>
<ul style="list-style-type: none"> <li>To organise open air and indoor exhibitions.</li> </ul>	<ul style="list-style-type: none"> <li>To provide opportunities for local talent.</li> </ul>
<ul style="list-style-type: none"> <li>To provide for the re-instatement of roads after household water services are replaced.</li> </ul>	<ul style="list-style-type: none"> <li>To improve re-instatement works made.</li> </ul>
<ul style="list-style-type: none"> <li>To Provide for the upkeep and maintenance of streetlighting.</li> </ul>	<ul style="list-style-type: none"> <li>To improve efficiency in the replacement of streetlighting.</li> </ul>
<ul style="list-style-type: none"> <li>Upgrading of office facilities and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>To improve the quality of services given.</li> </ul>

**3.0 Objectives, Expected Results and Strategies**

---

**Objectives****Expected Results**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• To develop land at Wesgha Professur Guze' Aquilina into a recreational/sports/community centre.</li> <li>• The installation of decorative lanterns in the older part of the locality.</li> <li>• To liaison with local and national organisations to organise centres for children, youths and the aged.</li> <li>• To implement a programme for road resurfacing and pavement construction.</li> <li>• Identification of persons with disabilities.</li> <li>• Setting Up of a Reading Room.</li> <li>• To continue with the paving of the village core.</li> <li>• The resurfacing of St. Mary Street, Old Railway Road and the construction of pavements in Idmejda Street.</li> </ul> | <ul style="list-style-type: none"> <li>• To provide recreational facilities, where none exist. To provide centralised services for the community in a more central location with parking and other facilities.</li> <li>• Better lighting to enhance the environment / to enhance the character of an old village core.</li> <li>• To provide facilities for all generations.</li> <li>• To improve the condition of roads.</li> <li>• To improve the quality of life of disabled persons and their family.</li> <li>• To attract residents to the Council Office.</li> <li>• To enhance the image of the locality.</li> <li>• To improve the condition of roads and pavements.</li> </ul> |
|--|--|



**3.0 Council Objectives, Expected results and Strategies (cont.)**

---

**3.3 Strategies**

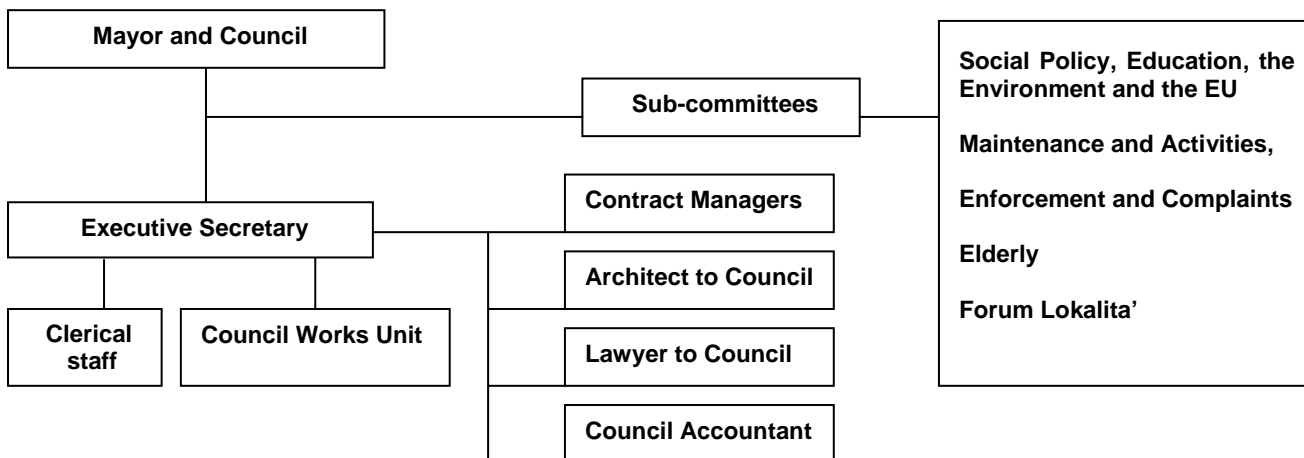
The strategies for 2012 - 2013 are to:

- Develop business relationship with other Councils and suppliers in order to achieve the best possible services at the lowest cost, using the principles of partnership and value chain management.
- Encourage dialogue, respect and teamwork.
- Use the best management techniques.
- Involve community residents and businesses in the financing of capital and social projects to create a series of improvements for overall, long term benefit of our locality.

**Operations Analysis**

**4.1 Organisation**

The Organisation structure (below) being implemented by the Council will enable the Hal Balzan Council to effectively deal with its day-to-day business.



Policy making is decided by the Council. Reports are submitted to the Council by the Executive Secretary or sub-committees as the case may be.

The Customer Care Clerk is the Council's first contact with residents, businesses, etc providing services such as payments, taking complaints, providing information and other services. The Clerk does the day to day office duties, provides assistance to councillors and also handles requests made by residents when the Customer Care Clerk is not available. The clerks also address any issue raised by our residents to have phone calls answered promptly, to arrange appointments as necessary, to record all complaints, to redress complaints of a minor nature and to have requests for information immediately satisfied or followed up.

The Council felt the need to appoint sub-committees for the preparation of reports and studies on specific issues. Through the Executive Secretary the Council will require these sub-committees to prepare proposals for consideration.

Chairpersons of the sub-committee for Social Policy, Education, the Environment and the EU, Maintenance and Activities, Enforcement and Complaints, the Elderly and the Locality Forum were nominated after the new council came to office. The sub-committees from the previous administration were dissolved.

The Council administration is aided by contract managers whose job is to supervise specific Council contracts. In the case of roads and pavements the contract manager is an architect and civil engineer. At the moment we do not have a contract manager to supervise cleaning contracts but councillors have responsibilities to supervise the various sectors that fall within their responsibilities.

One person from the Works Department and three persons from IPSL are seconded with the local council, they are performing minor jobs in the locality.

From time to time volunteers help with the organization of activities. Some help on an advisory basis whilst others help when the need arises. One person in particular is in charge of the Council flag in the piazza.

Without the help of these people the Council staff and members alone cannot do all that is required even in a locality that is relatively small in size.

**Operations Analysis**

---

**4.2 General Activities**

The Mayor has already discussed Council operations for the next three years in his introduction to the Business plan. The Mayor has listed our past and current efforts together with future projects. We hope to achieve greater efficiency in the services we provide whilst ensuring cost effectiveness in everything we do. This is going to be our aim in all the projects proposed. This being election year we hope the new council will improve on previous legislatures and that new sub-committees will be better geared to provide groundwork for the council.

**Sub-committees**

The sub-committee members will be expected to participate actively so as to widen the level of participation at the local level. Sub-committees are necessary to sound the community and give the Council reports on proposals so that these are better communicated to the residents. The need for the submission of proposals and the preparation of reports after they consult together and with residents on matters requiring advice regarding the different aspects of Council functions so as to ensure that all Council projects are feasible and that residents will co-operate so that council's aims are achieved.

Sub-committee chairpersons are expected to liaison with the relative government departments before preparing proposals so that the necessary implementation of proposals, once approved, is facilitated.

Council sub-committees are working to improve the various needs of the locality through the preparation of reports and proposals to Council. The activities for celebrating Jum Hal Balzan occur at the beginning of the Council financial year. The organising committee will be busy organising activities to mark this day in the Hal Balzan calendar. Other cultural activities are organised for the benefit of residents and the image of the locality. The involvement of sub-committee members in the organisation of activities could help in creating a bridge between the Council and residents.

The Council will continuously be updating its programme of pavement re-instatement and road resurfacing according to need so that when funds are available, time will not be wasted, and implementation can take place. We hope to have the co-operation of all residents when works are underway so that we may provide the best possible service to our residents.

The Council nominated sub-committees with specific terms-of-reference to prepare reports and studies on Council operations and project proposals. This has relieved the Executive Secretary of the need to attend meetings of committees and better use of council time is being made. Unfortunately only the Senior Citizen and Forum Lokalita' sub-committees meet.

**Activities**

The past year has seen an increase in cultural visits for the senior citizen. These outings were a great success we hope that in the coming year residents will continue to attend these activities.

Jum Hal Balzan is aimed at creating co-operation between the Council and Clubs in the locality. The aim of the Council is to build a bridge with the residents of Hal Balzan. Residents should be encouraged to attend Council meetings. Council meetings are advertised in the press and displayed on the Council notice-boards.

**Works**

The Council will during the next years be re-constructing a number of pavements in the locality. The Council will be requesting the Water Services Corporation to change household services before pavements are constructed, this will prevent damage to the pavement after it is completed.

The same applies to the re-surfacing of roads but this time the Council will be co-ordinating works with other departments and corporations so that all underground services are changed and the necessary infrastructure built before a road is resurfaced. The Council will be re-surfacing a number of roads over the next years, depending on availability of funds and co-operation from the central government.

Our Works Unit which is made up of one person from the Department of Works and Construction and three persons from IPSL is carrying out minor infrastructural works and works of an urgent nature around the locality. The team is a great asset to the council because action can be taken and problems solved without undue delay.

**Council Representatives and Contract Managers**

The Council's decision to nominate persons to supervise specific projects and to approve funds for minor but urgent repairs has helped to speed up the execution of works.

At the moment we do not have anyone supervising the contracts regarding the cleansing services on a daily basis and thus we cannot provide the best possible service to the community. The contract for the provision of the services of Architect to Council came up for renewal during 2009 and a new person has been appointed. The Architect to council is carrying out contract management duties with regards to roads and pavement maintenance and other capital projects.

***Operations Analysis***

---

The help of the district officers and contractors is of the utmost importance. We have to have a good working relationship if works are to progress smoothly.

**Administrative Offices**

The administrative offices were upgraded and services are now being provided in a better environment. We still have to provide better accessibility as this is still far from satisfactory. The provision of internet services and Wi-Fi to clients from the office is a step forward we are taking to empower residents. The installation of communication and other equipment will enable us to communicate with government departments to render a better service to residents. This together with better co-ordination with government departments and agencies will be of benefit to residents and to the infrastructure in general.

Towards this end the Council intends to shift its offices to Wesgha Prof. Guze' Aquilina as soon as the site is built so that the Council office is more accessible to residents.

The Council is working for other facilities for the benefit of all residents of all ages as can be seen from the Council short and long term objectives in this Business Plan.

It is our aim to enhance the locality, thus making it more attractive for residents and visitors alike. Our first responsibility is towards the residents and for this reason we will make every effort to be efficient, effective and economic in our outlook. I hope that we will achieve our aims with the help of all Hal Balzan residents. We need the co-operation of every resident for the good of present and future generations.

**Maria Zammit**  
Executive Secretary

## 5.0 Financial and Performance Forecasts

## 5.1 Three Year Financial Forecast

ACCT NO	DESCRIPTION	FORECAST 2011 €	FORECAST 2012 €	FORECAST 2013 €	FORECAST 2011-2013 €
<b>2</b>	<b>Income</b>				
0000	Government	294,206.44	313,814.52	334,745.85	942,766.81
0020	Bye-laws	500.00	525.00	551.25	1,576.25
0090	Investment	0.00	0.00	0.00	0.00
0100	General	3,930.00	4,126.50	4,332.83	12,389.33
	<b>TOTAL</b>	<b>298,636.44</b>	<b>318,466.02</b>	<b>339,629.93</b>	<b>956,732.39</b>
<b>1</b>	<b>Expenditure</b>				
1000	Personal emoluments	59,393.18	62,362.84	65,480.98	187,237.00
2000	Operations and maintenance	171,869.85	180,463.34	189,486.51	541,819.70
7000	Capital Expenditure	87,445.20	61,468.41	64,541.83	213,455.43
	<b>TOTAL</b>	<b>318,708.23</b>	<b>304,294.59</b>	<b>319,509.32</b>	<b>942,512.14</b>
	<b>SURPLUS/DEFICIT</b>	<b>(20,071.79)</b>	<b>14,171.43</b>	<b>20,120.61</b>	<b>14,220.25</b>
	<b>BROUGHT FORWARD</b>	<b>136,049.00</b>	<b>115,977.21</b>	<b>130,148.64</b>	<b>65,280.00</b>
	<b>CARRY FORWARD</b>	<b>115,977.21</b>	<b>130,148.64</b>	<b>150,269.25</b>	<b>79,500.25</b>

## 5.2 Notes and Assumptions

- Income • Government Allocation for the years 2012 and 2013 has been estimated to increase by 7%.
- Expenditure • Emoluments to employees are estimated to increase by around 5% over the years 2012 and 2013.
- A 5% increase has been estimated for the years 2012 and 2013 regarding administrative expenses and contractual works.

*Financial and Performance Forecasts (cont.)*

## 5.3 Three Year Income Forecast

ACCT NO	DESCRIPTION	FORECAST 2011 €	FORECAST 2012 €	FORECAST 2013 €	FORECAST 2011-2013 €
<b>2</b>	<b>Income</b>				
0000	Government				
0001	Annual	244,888.00	262,030.16	280,372.27	787,290.43
0002	Supplementary	0.00	0.00	0.00	0.00
0003	Special needs	0.00	0.00	0.00	0.00
0004	Public/government delegations	0.00	0.00	0.00	0.00
0015	Other	49,318.44	51,784.36	54,373.58	155,476.38
		<b>294,206.44</b>	<b>313,814.52</b>	<b>334,745.85</b>	<b>942,766.81</b>
0020	Bye-Laws				
0021	Community Services	0.00	0.00	0.00	0.00
0036	Contravention of bye-laws	0.00	0.00	0.00	0.00
0056	Sponsorships	0.00	0.00	0.00	0.00
0066	General	500.00	525.00	551.25	1,576.25
		<b>500.00</b>	<b>525.00</b>	<b>551.25</b>	<b>1,576.25</b>
0090	Investment				
0091	Bank interest	0.00	0.00	0.00	0.00
0096	Government securities	0.00	0.00	0.00	0.00
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
0100	General				
0110	Donations	350.00	367.50	385.88	1,103.38
0120	Contributions	3,580.00	3,759.00	3,946.95	11,285.95
		<b>3,930.00</b>	<b>4,126.50</b>	<b>4,332.83</b>	<b>12,389.33</b>
	<b>TOTAL</b>	<b>298,636.44</b>	<b>318,466.02</b>	<b>339,629.93</b>	<b>956,732.39</b>

**Notes and Assumptions**

- Government Allocation has been estimated to increase by 7% for years 2012 and 2013.
- Other income is expected to increase by 5% per year

*Financial and Performance Forecasts (cont.)*

## 5.4 Three Year Expenditure Forecast

ACCT NO	DESCRIPTION	FORECAST 2011 €	FORECAST 2012 €	FORECAST 2013 €	FORECAST 2011-2013 €
<b>1</b>	<b>Expenditure</b>				
1000	Personal Emoluments				
1100	Mayor's allowance	8,923.83	9,370.02	9,838.52	28,132.37
1200	Employee salaries and wages	37,022.81	38,873.95	40,817.65	116,714.41
1300	Bonuses	540.40	567.42	595.79	1,703.61
1400	Income supplements	3,069.46	3,222.93	3,384.08	9,676.47
1500	Social Security contributions	3,436.68	3,608.51	3,788.94	10,834.13
1600	Allowances	6,400.00	6,720.00	7,056.00	20,176.00
1700	Overtime		0.00	0.00	0.00
		<b>59,393.18</b>	<b>62,362.84</b>	<b>65,480.98</b>	<b>187,237.00</b>
2000	Operations and maintenance				
2100	Utilities	8,526.00	8,952.30	9,399.92	26,878.22
2200	Materials and supplies	4,400.00	4,620.00	4,851.00	13,871.00
2300	Repair and upkeep	32,855.29	34,498.05	36,222.96	103,576.30
2400	Rent	1,488.00	1,562.40	1,640.52	4,690.92
2500	National / International memberships	900.00	945.00	992.25	2,837.25
2600	Office services	2,100.00	2,205.00	2,315.25	6,620.25
2700	Transport	100.00	105.00	110.25	315.25
2800	Travel	0.00	0.00	0.00	0.00
2900	Information services	1,400.00	1,470.00	1,543.50	4,413.50
3000	Contractual services	107,525.52	112,901.80	118,546.89	338,974.20
3100	Professional services	6,255.04	6,567.79	6,896.18	19,719.01
3200	Training	0.00	0.00	0.00	0.00
3300	Community and hospitality	6,070.00	6,373.50	6,692.18	19,135.68
3400	Incidental expenses	250.00	262.50	275.63	788.13
		<b>171,869.85</b>	<b>180,463.34</b>	<b>189,486.51</b>	<b>541,819.70</b>
7000	Capital Expenditure				
7001	Acquisition of property	0.00	0.00	0.00	0.00
7100	Construction	84,945.20	58,843.41	61,785.58	205,574.18
7200	Improvements	2,500.00	2,625.00	2,756.25	7,881.25
7300	Equipment	0.00	0.00	0.00	0.00
7500	Special programmes		0.00	0.00	0.00
		<b>87,445.20</b>	<b>61,468.41</b>	<b>64,541.83</b>	<b>213,455.43</b>
<b>TOTAL</b>		<b>318,708.23</b>	<b>304,294.59</b>	<b>319,509.32</b>	<b>942,512.14</b>

**Notes and Assumptions**

- Mayor's allowance is estimated to increase by 5% over years 2012 and 2013.
- Employee Salaries and Wages are estimated to increase by an annual rate of 5%
- Social Security contributions are estimated to increase by 2.74% over the period 2012-2013.
- A 5% increase has been estimated for the years 2012 and 2013 regarding administrative expenses and contractual works.

## 6.0 Capital Development

## 6.1 Three Year Capital Development Forecasts

Acct. No.	Capital Expenditure	2011		2012		2013		2011-13
		ITEM	PROJECT	ITEM	PROJECT	ITEM	PROJECT	ITEMS
Project No.	Project Description	€	€	€	€	€	€	€
7001	Acquisition of property	0.00		0.00		0.00		0.00
7100	<b>Construction</b>	25,626.76		58,843.41		61,785.58		146,255.75
7101	Resurfacing Dr. Zammit Street		21,359.95					
7102	Resurfacing of part of Three Churches Street		4,266.81					
7103	Reconstruction of pavements							
7104	Resurfacing of Old Railway Road				58,843.41		61,785.58	
7200	<b>Improvements</b>	12,500.00		2,625.00		2,756.25		17,881.25
7201	Locality Map				625.00			
	Shelving in the office		500.00		500.00			
	Restoration of the Statue of St. Mary		1,500.00					
	Wireless CCTV Camera		500.00					
	Refurbishment of Garage in Mons. F. X. Zahra Street after devolution		10,000.00				2,756.25	
	Pedestal for flagpole in Church Square				1,500.00			
7300	<b>Equipment</b>	0.00		0.00		0.00		0.00
7500	<b>Special programmes</b>	49,318.44		0.00		0.00		49,318.44
	Recreational Area Wesgha Prof. G. Aquilina							
7503	Balzan Community Centre							
7506	Storm water sewers							
7507	Road Resurfacing Three Churches Area							
7509	Day-care Centres							
7511	Reading Room							
7513	Football Ground							
7514	Paving of Church Square		49318.44					
7516	Parking Area							
<b>TOTAL New Projects:</b>		<b>87,445.20</b>		<b>61,468.41</b>		<b>64,541.83</b>		<b>213,455.44</b>

## 6.2 Notes and Assumptions

Figures mentioned are all estimates.



**Capital Development (cont.)**

**6.3 Details of Capital Development Projects**

**Project**

**7102 Road Resurfacing and Pavement Construction**

During the year 2009 the Council hoped to complete the resurfacing of St. Mary Street including the replacement of the pavements but due to other commitments this work will have to be delayed. Old Railway Road will continue to be patched during 2010 and we hope it will be resurfaced during 2011 by the central government. Pavements are to be re-constructed along with re-surfacing works in Old Railway Road. The pavement in Idmejda Street will be re-constructed during 2010.

The Council has put forward a request to the central government for the resurfacing of Hal Balzan Valley and the reconstruction of pavements. The Council feels that this road is used as one of the main arterial roads even though it is not listed as such.

**7103 Re-instatement of Pavements within the responsibility of the Council**

The pavement re-instatement programme for the year 2010 will only include the Idmejda Street pavement and pavements in parts of Old Railway Road. Pavement reconstruction for the future according to a priority list approved by the Council will include pavements in Antonio Bosio Street, Gulju Cauchi Street, Mdina Road (between St Francis Street and P. P. Catagna Street), Gherusija Street, Balaguer Street, Sigismondo Dimech Street, Annunciation Street, St Francis Street (between Main Street and Dr Zammit Street) and Providence Street. These priorities may change depending on deterioration. The works are intended to make walking in the locality safer.

The Council has requested the Central Government to reconstruct pavement in Hal Balzan Valley and Old Railway Road, we are still awaiting feedback. The Council considers Hal Balzan Valley as one of the main arterial roads and thus deserving of central government funding.

**New Pavements within the responsibility of the Council**

A new pavement in Idmejda street is being proposed to help with traffic calming measures in the area, this is expected to be completed during 2010 if we acquire the necessary funding.

**7104 Road Resurfacing**

The Council will resurface a number of roads when it has the necessary funds available. Funds will be needed for the resurfacing of Old Railway Road, Hal Balzan Valely, Sir Antonio Micallef Street, Guze' Bonnici Street, Gherusija Street, Sisner Street, Providence Street, Annunciation Street, Gulju Cauchi Street etc.

Works in other streets will be made depending on the availability of funds. Works in Pope Alexander VII Street, Kannizzata Street, Cardinal Cardijn Street, St Valentine Street and Mdina Road will have to be postponed, work on these roads was forecasted in previous business plans but if the central government does not increase funds this will mean that work will fall back.

**7201 Locality Map in the Balzan Pjazza**

A large locality map will be placed for the benefit of tourists and visitors to the area.

**Community Noticeboard and Advertising Panels**

We will also install a community noticeboard in Church Square and advertising panels in Church Square and other road junctions.

**7301 Office Equipment installation**

Office furniture for the Mayor's office and a kitchen will once again not be purchased because of a lack of funds.

- 7501 Recreational Area in Wesgha Prof. Guze' Aquilina**
- The Council has requested the Central Government to allocate land at Wesgha Professur Guze Aquilina under the devolution of property initiative. The Council will work with the private sector for the development of the land into a recreational / sports / community centre. The Council had submitted an application to MEPA for the issue of the full development permit with regards to the administrative building, community services and public garden, after the outline development permit was issued on the whole project. At the moment, though, the application is on hold due to lack of funds to re-submit.
- 7503 Balzan Community Centre**
- A Community centre at Wesgha Prof. Guze' Aquilina is being proposed. The new administrative building will house the Local Council office and other sports facilities.
- 7506 Storm Water Sewers in Church Square and lower Main Street**
- A project that is to cover the installation of storm water sewers along Main Street will be submitted for special funding so that it will be implemented to relieve the problems suffered by the residents and pedestrians of the area.
- 7507 Three Churches Area road re-surfacing and embellishment project**
- The remaining works in connection with the Three Churches area consisting of Three Churches Street and part of Dr Zammit Street (tarmac) at the corner with Providence Street will be paved with a special surface and the area embellished with lamp posts, troughs and benches that contribute to the atmosphere of old alleys of our locality.
- The Council's project regarding the replacement of street lighting with decorative lanterns has been postponed due to lack of funds. The Council decided that the balance of funds on the Three Churches Embellishment project and on the Three Churches Furniture project would go to resurface roads.
- 7509 Day-care Centres**
- Day-care centres for Senior Citizens and Children will be co-ordinated with the respective government departments.
- 7511 Reading Room**
- The creation of an area within the Council Administrative offices wherein residents will have the facility to spend some time reading material provided by the Council in the form of books and council minutes, reports etc so that residents can have a greater access to information.
- 7513 Football Ground**
- The Hal Balzan Local Council lacks sports facilities within its boundaries and its youths have nowhere to recreate themselves except the facilities of the Lija/Balzan football ground which was established jointly by the Lija Athletics and Balzan youths in the 1980's in Robert Mifsud Bonnici Street. The Council will insist on the joint administration of that football ground and it will do its utmost to maintain it and for using other facilities provided outside the council boundaries.
- 7514 Pedestrianisation of the Village Core**
- The Council is committed to embellish the village core by using materials, pavings, benches, lamp posts, and other accessories in keeping with the atmosphere of an old Maltese village. The Council aims to pedestrianize the village core so as to emphasise pedestrians as opposed to vehicular traffic. The designs have been submitted to MEPA and we have the necessary permit. The project will be implemented during 2010/11 if MEPA gives us funds from it's Urban Improvement Fund .

*Capital Development (cont.)*

---

7516

**Parking Area**

The construction of a parking area underneath the Wesgha Prof. Guze Aquilina project will increase the number of parking spaces in the Balzan piazza for residents and visitors alike.