



Attard Local Council

Business Plan

2018 - 2020

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1.0 Introduction and Situation Analysis

During the last Government's Budget the Finance Minister, Dr. Edward Scicluna, announced that the Local Council's Budget was increased by around € 1,500,000 from €45,242,000 to € 46,219,000 be distributed amongst all the Local Councils.

There was a marginal increase of 4.29% as a result of the change in the method of how the financial allocation was calculated. This meant that the Local Council's finances are recuperating losses and recovering from their current deficits.

This also meant an increase of €29,682 in our allocation from €692,580 to €722,262. Such increase is to be primarily used for the cleaning up of our streets such as street sweeping of urban and non urban roads, the collection of domestic, recyclable and bulky refuse, the cleaning and maintenance of parks, public gardens and soft areas, etc...

Other initiatives can also be funded from these funds. Such as the printing of the 'Refuse Collection Schedule Calendar'. This calendar is used to promote and educate our residents and also encourage them to take good care of the environment.

In the last 4 years, the Local Council had to make extra effort to improve its financial situation as major projects which were carried out in the previous years such as the refurbishment of Ġnien Hal Warda meant that the Council ended up in deficit.

Fortunately we have moved forward and the extra effort we made through out these years is now paying off as H'Attard was registered as one of the Local Councils which made a capital gain from 2013 to 2016 and last year also registered and FSI increase from 9.07% to 31%.

Our goal is to continue working on improving our financial situation while we continue to work on major projects that we started such as the new Local Council's premises (because the present building which is being used is not accessible and also has been convicted due to the fact the ceiling is not safe) and the new library and Tourist Information Centre in Ġnien I-iStazzjon (Il-Vapur tal-Art – A Heritage Trail)



Stefan Cordina
Mayor

2.0 Mission statement and values

- 2.1 Mission Statement** To represent, assist and serve the residents of the village whilst being committed to achieve the best results by being efficient and effective in utilising its resources and gaining value for money.
- 2.2 Values** **The H'Attard Local Council cherishes the following values**
- respect for beliefs, needs and aspirations of the residents.
 - preserving the environmental and cultural heritage of the village.
 - catering for the well-being of the Community through the support of its economic activity for the benefit of its residents.

3.0 Objectives, Expected Results and Strategies

3.1 Short-term objectives and expected results (2018 – 2020)**Objectives**

- New Council Premises
- Construction of pavements

Expected Results

The Council's architect are preparing an estimate for the relative tender to be issued.

Misrah Kola Area

3.2 Long-term objectives and expected results (2018 – 2020)**Objectives**

- Lanscaping of Gnien I-Istazzjon
- Construction of Public Library

Expected Results

After the devolution has been issued we are awaiting submission of application

Awaiting submission of application

4.0 Operations Analysis

4.1 Organisation

The organisational structure in force since Mid-November 1994 enables the H'Attard Local Council's administrative offices to deal with day-to-day business.

Mayor, Deputy Mayor and Councillors

Executive Secretary

Clerks

Project's Coordinator

All policy making is headed by the Council, aided by the Secretary as its executive.

Responsibilities

Mayor – Stefan Cordina

General Administration, Finance, Planning, Projects, Editor Magazine, Twinning, Youths, Elderly, Jum H'Attard, Culture, Infrastructure, Zones, Environment

Vice Mayor – Mark Anthony Spiteri

Public Library, Youths, Jum H'Attard, Social Politics, Twinning

Councillor - Marisa Abela

Commerc, Communications, Public Relations

Councillor – Connie Scerri

Environment, Respect for the Animals, Assistant Jum H'Attard

Councillor– Alex Mangion

Education, Foreign Residents, EU Funds

Councillor – John Debono

Traffic Management, Works' Traineeship, Sport

4.0 Operations Analysis

Councillor – Alfred Zammit
Cleanliness, Public Gardens, Street Lighting

Councillor – Ray Azzopardi
Public Services, Health

Councillor – Ralph Cassar
Historical Heritage, Tourism, Public Library, Mobility, EU Funds

4.0 Operations Analysis

4.2 General Activities As Executive Secretary of the H'Attard Local Council for the past twelve years and previously clerk for a further eleven years I have cherished and natured the value of this work, working close with the Mayor and Councillor to create a better communicate where residents can integrate and live in a better environment. The general idea about Local Councils is moving from stability towards sustainable communities. Since June 30, 1993, **Malta** has been subdivided into 68 **local councils**, Maltese: *kunsilli lokali*, meaning municipalities or borough. These form the most basic form of local government and there are no intermediate levels between it and the national level. The levels of the 6 districts (5 on the main island) and of the 3 regions (2 on the main island) serve statistical purposes.

Attard (Maltese: *H'Attard*) is a town in the Central Region of Malta. Together with Balzan and Lija it forms part of "the Three Villages" and has been inhabited since the Classical Period. It has a population of 10,650 as of March 2014. Attard's traditional Latin motto is *Florigera rosis halo* ("I perfume the air with my blossoms") due to its many flower gardens and citrus orchards. Attard is abundant with public gardens, including ornamental trees and flowers, maintained by the Local Council. The inhabitants of Attard are known as *saracini*.

The general functions of the Local Councils are listed in Part IV of the Local Councils Act, Chapter 363, Articles 33-48 and provided therein are all the procedures for the administrative and proper functioning of a Local Council.



Marica Mifsud
Executive Secretary

5.0 Financial and Performance Forecasts**5.1 Three Year Financial Forecast**

ACCT NO.	DESCRIPTION	FORECAST 2018 €	FORECAST 2019 €	FORECAST 2020 €	FORECAST 2018 - 2020 €
2	Income				
0001	Government	1,233,296	729,170	750,673	2,713,139
0020	Bye-Laws	56,195	58,442	60,780	175,417
0090	Investment	90	90	90	270
0100	General	900	1,000	1,000	2,900
	TOTAL	1,290,481	788,702	812,543	2,891,726
1	Expenditure				
1000	Personal Emoluments	157,240	159,769	162,345	479,354
2000	Operations and maintenance	526,961	582,818	621,452	1,731,230
7000	Capital Expenditure	734,638	36,642	60,000	831,280
	TOTAL	1,418,839	779,228	843,797	3,041,864
	SURPLUS/DEFICIT	(128,358)	9,474	(31,254)	(150,138)
	BROUGHT FORWARD	233,583	105,225	114,699	233,583
	CARRY FORWARD	105,225	114,699	83,445	83,445

5.2 Notes and assumptions

The starting base of the Business Plan is the Budget for 2018. A prudent approach is being taken by projecting income at a stable level based on trends over the past three years. The income include funds from other sources:

- i. PDF (Planning Development Fund) amounting to 101,480 (20% of 507,400) and
- ii. ERDF EU share is 424,800 (80% of 531,000) for the project II-Vapur tal-Art.
Local Council share in this project is 4,720 (20% of 23,600)

Total project cost is 531,000 with 507,400 related to the works, finishes etc and 23,600 relating to publicity measures. PDF does not cover the costs for publicity therefore the co-financing amount of the publicity component will be provided from Local Council Funds.

Where possible, expenditure was calculated on the basis of factual contractual commitments. In the absence thereof, an annual growth rate of 1%-5% in expenditure was assumed. This growth rate was based on the fact that as part of its short to medium-term objectives, the Council will be adopting a stringent cost control approach. If this objective is not met, as a contingency plan the Council would then have to postpone some of its capital commitments.

5.0 Financial and Performance Forecasts

5.3 Three Year Income Forecast

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2018 €	2019 €	2020 €	2018 - 2020 €
2	Income				
0000	Government				
0001	Annual	659,843	679,638	700,027	2,039,509
0002	Supplementary	41,932	44,029	44,867	130,828
0003	Special needs				0
0004	Public/government delegations				0
0015	Other	531,521	5,503	5,778	542,802
		1,233,296	729,170	750,673	2,713,139
0020	Bye-Laws				
0021	Community services	45	46	48	139
0036	Contravention of bye-laws	56,150	58,396	60,732	175,278
0056	Sponsorships				0
0066	General services				0
		56,195	58,442	60,780	175,417
0090	Investment				
0091	Bank interest	90	90	90	270
0096	Government securities	0			
		90	90	90	270
0100	General				
0110	Donations				0
0120	Contributions	900	1,000	1,000	2,900
		900	1,000	1,000	2,900
TOTAL		1,290,481	788,702	812,543	2,891,726

5.0 Financial and Performance Forecasts

5.4 Three Year Expenditure
Forecast

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2018 €	2019 €	2020 €	2018 - 2020 €
1	Expenditure				
1000	Personal Emoluments				
1100	Mayor's & Councillors' allowance	22,395	22,507	22,620	67,521
1200	Employee salaries and wages	102,065	104,106	106,188	312,360
1300	Bonuses	8,400	8,568	8,739	25,707
1400	Income supplements		0	0	0
1500	Social Security contributions	17,500	17,588	17,675	52,763
1600	Allowances	880	880	880	2,640
1700	Overtime	6,000	6,120	6,242	18,362
		157,240	159,769	162,345	479,354
2000	Operations and maintenance				
2100	Utilities	10,500	10,710	11,460	32,670
2200	Materials and supplies	3,255	3,581	3,939	10,774
2300	Repair and upkeep	70,200	85,000	82,000	237,200
2400	Rent	116	116	116	348
2500	National / International memberships	800	1,000	1,000	2,800
2600	Office services	24,800	26,040	27,342	78,182
2700	Transport	9,100	9,282	9,468	27,850
2800	Travel	3,600	3,000	3,000	9,600
2900	Information services	5,400	5,500	5,600	16,500
3000	Contractual services	353,990	389,389	428,328	1,171,707
3100	Professional services	32,200	35,000	35,000	102,200
3200	Training				0
3300	Community and hospitality	12,500	13,500	13,500	39,500
3400	Incidental expenses	500	700	700	1,900
		526,961	582,818	621,452	1,731,230
7000	Capital expenditure				
7001	Acquisition of property			0	0
7100	Construction	729,638	21,642	15,000	390,000
7200	Improvements	5,000	7,500	7,500	20,000
7300	Equipment	0	7,500	12,500	20,000
7500	Special programmes	0		25,000	25,000
		734,638	36,642	60,000	831,280
TOTAL		1,418,839	779,228	843,797	3,041,864

6.0 Capital Development

6.1 Three Year Capital Development Forecasts

Account No. Project No.	Capital Expenditure Project Description	2018		2019		2020		2018 to 2020
		Account €	Project €	Account €	Project €	Account €	Project €	Account Total €
7001	Acquisition of property							
7100	Construction Construction new premises Urban Improvements Planning Development Fund Construction il-Vapur tal-Art	729,638	133,358 70,000 101,480 424,800	21,642	6,449 15,193	15,000	15,000	766,280
7200	Improvements Office Furniture & Fittings	5,000	5,000	7,500	7,500	7,500	7,500	20,000
7300	Equipment Computer & Office Equipment			7,500	7,500	12,500	12,500	20,000
7500	Special programmes Premises lift					25,000	25,000	25,000

TOTAL New Projects:

734,638

36,642

60,000

831,280

6.0 Capital Development

6.1 Notes and assumptions

The capital projects described above are based on surplus funds and income from other sources, resulting from the excess of income over expenditure. Any defeat in this assumption would see a reduction in the capital expenditure being projected.