



Mayor and Executive Secretary

**Birgu Local Council / Bormla Local Council / Floriana Local Council
Hal Tarxien Local Council / Hamrun Local Council / Isla Local Council
Marsa Local Council / Paola Local Council / Pieta' Local Council
Sta Venera Local Council / Ta' Xbiex Local Council / Valletta Local Council**

Dear ALL,

The following request for clarification was received by this office.

CLARIFICATION NO. 3

Request for Clarification:

- a. Re SGS, as I had informed you, we have some of the local councils that need to purchase a kitchen or other similar equipment that would need to be installed. Suppliers are providing them with a quote including both the price of the actual kitchen and also the expenses for installation.*
- b. In view of the above, on the application form, should (i) the total price feature under the heading equipment or (ii) do we have to put the kitchen cost under equipment and the installation costs under subcontracting?*

Reply from the SGSO:

- a. The contracting authority (CA) is to ask for the purchase and installation of the kitchen, including installation and commissioning of appliances. The technical specifications have to clearly indicate that the CA at the end wants a fully functional kitchen. Guarantees on both furniture and appliances should be included.
- b. All this can go under the equipment budget heading. Any maintenance agreements on the appliances shall be for the future expense of local councils and cannot be included under any budget heading.

Kind regards,

Robert Tabone

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